

# 2005 Annual Year Book

Second Congregational Church of Stafford at West Stafford

Annual Meeting: January 22, 2006  
1:00 P. M.  
Fellowship Hall

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The Second Congregational Church of Stafford  
Established in 1764  
West Stafford, Connecticut

481 West Stafford Road  
Stafford Springs, Conn. 06076  
Telephone (203) 684-2336

UNITED CHURCH OF CHRIST

January 8, 2006

The Annual Meeting of the Second Congregational Church of Stafford will be held on January 22, 2006, which is the fourth Sunday in January. This date is in compliance with Article XII, Section B, 1, b of the Constitution.

The Annual Meeting will convene at 1:00 P.M. to hear the reports of the officers, boards, committees and delegates; elect officers, boards, delegates, auditors and historian; act on the audit and budget; act on business and petitions legally presented; review work of the past year and recommend priorities for the coming year. No items other than those on the agenda may be acted upon at this meeting.

Signed,

Lesley S. Bourque  
Clerk

Petitions

None presented.

## Agenda

1:00 P.M. Call to Order

- I. Reading of the Call
- II. Determination of Quorum
- III. Opening Worship
- IV. Determination of Voting Procedure
- V. Adoption of Minutes of the 2005 Annual Meeting
- VI. Adoption of Agenda and Rules of Procedure
- VII. Presentation of Annual Reports:
  - A. Pastor's Report
  - B. Church Council
  - C. Clerk
  - D. Trustees
  - E. Diaconate
  - F. Christian Education
    - 1. Christian Education
    - 2. Sunday School
    - 3. Youth Group
  - G. Stewardship Committee
  - H. Missions Committee
  - I. Pastoral Relations Committee
  - J. Delegates
  - K. Historian
  - L. Barn and Steeple
  - M. Auditors
  - N. Financial Secretary
  - O. Missionary Treasurer
  - P. Treasurer
- VIII. Nominating Committee
- IX. Election of Officers, Boards
- X. Adoption of 2006 Budget
- XI. Old Business

Recess - [Diaconate and Trustees will elect their officers if quorums are present. Church Council will elect a secretary, if a quorum is present.]

- XII. New Business
- XIII. Closing Worship

Adjournment

## Rules Of Procedure

“Robert's Rules of Order shall prevail at the Annual Meeting.”  
 Constitution of the West Stafford Church, Art. XII., Sect. B, Item 1h.

### From "Robert's Rules of Order":

- Following the Agenda:** "If it is desired to transact business out of its order, it is necessary to suspend the rules, which can be done by a two-thirds vote."
- Conducting Business:** "Before any subject is open to debate it is necessary, first, that a motion be made by a member who has obtained the floor; second, that it be seconded; and third, that it be stated by the moderator."
- Debate:** "Each member has the right to speak twice on the same question ... but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor. Debate must be limited to the merits of the immediately pending questions."
- The Previous Question:** "The form of this motion is, 'I move the previous question!'. As it cannot be debated or amended, it must be voted on immediately ... the effect of ordering the previous question is to close debate immediately, and to bring the assembly at once to a vote on the immediately pending question."
- General Consent:** "Business can be expedited greatly by avoiding the formality of motions and voting in routine business and on questions of routine importance, the chair assuming general consent until someone objects."
- Voting by Ballot:** "Where the by-laws do not require the vote to be by ballot, it can be so ordered by majority vote, or by general consent."
- Acceptance of Reports:** "If the report contains only a statement of fact for the information of the assembly, the reporting member makes no motion its disposal, as there is no necessity for action on the report. But, if any action is taken, the proper motion, which should be made by someone else, is to accept the report, which has the effect of endorsing the report and making the assembly assume responsibility for it. If it is a financial report ... and when the auditing committee reports, this report should be accepted, which carries with it the endorsement of the financial report. If the report contains recommendations ... the proper motion is to adopt the recommendations."
- To Defer Action:** (a) Postpone to a Certain Time. If it is desired to defer action upon a question till a particular time, the proper motion to make is "to postpone it to that time." (b) Lay on the Table. Instead of postponing a question to a particular time, it may be desired to lay it aside temporarily until some other question is disposed of, retaining the privilege of resuming its consideration at any time. The only way to accomplish this is to move that the question "lie on the table".

### Recommended by the Conference Parliamentarian:

- Amendments in Writing:** Members proposing amendments to motions, resolutions, reports, or recommendations shall submit the amendments in writing to the clerk at the time the amendment is moved.

**Minutes of 2005 Annual Meeting**

The meeting was called to order at 1:14 p.m. on January 30, 2005. The meeting was rescheduled from January 23 due to a snow storm. The Clerk read the call to the annual meeting.

There were 36 members present, 18 members were required for a quorum.

The opening worship was lead by Rev. Alice O'Donovan, Interim Pastor, with a reading from Paul.

**Determination of voting procedure:**

Motion: Jackie Yeo, that voting be conducted by a show of hands.

Seconded: Karen Keish

Vote: unanimous

**Adoption of minutes:**

Motion: Bill Gowdy, that the minutes be accepted as printed.

Seconded: Jackie Yeo

Vote: unanimous

**Adoption of agenda and rules of procedure:**

Motion: Dorraine Parker, that the agenda be accepted as printed.

Seconded: Bill Gowdy

Vote: unanimous

**Presentation of reports:**

The writer of each report was given an opportunity to make comments or corrections to the printed report.

Clerk's report: The clerk was asked to clarify how many Sunday School teachers have not completed the disclosure form. At this time one co-teacher and two substitutes have not submitted the form.

Stewardship: Ruthanne Talamini reported that twelve thank you cards have been sent out and an additional four will be sent when she receives the addresses.

Missions: There has been 1200 pounds of food collected for the Stafford Food Pantry this year. The information was left out of the report.

Delegates: Suki Garrell also attended the 137<sup>th</sup> Annual Meeting of the Connecticut Conference.

Auditors: It was reported that John Leavitt says that the books look okay but it would be good for the treasurer and financial secretary to fine tune the totals with each other.

Financial Secretary: Don was unable to make the meeting and sent comments on a separate sheet of paper, see attached.

Treasurers Report: The report was revised and attached to the Annual Report. Ken included the attached chart and comments regarding the decline in the number of pledges and contributions.

Jim Missell brought up the fact that we have carried the pledge goal each year but this is misleading because it is not pledges received. The amount actually received will be put in.

Nominating: Ed Parker reviewed changes and openings on the boards and committees.

Pastoral Relations: Claire Richens' name was misplaced and it should have read Jack Richens but his term is expired and Kim Missell will take his place. Jackie Yeo was also added and there remains one vacant slot.

Positions available	Volunteer
Trustees	One vacancy
Diaconate	Gordon Myott and one vacancy
Stewardship	One vacancy
Missions	John DelBene and one vacancy
Christian Education	Diane Hassman
Auditors	Two vacancies
Delegates	Two vacancies
Alternate Delegates	Two vacancies
Youth Delegate (added to list)	One vacancy

Jackie Yeo spoke on diaconate membership and Suki Garrell spoke on the importance of delegates to have representation on the UCC. It is important that we all help where committees are understaffed.

Ways and Means Committee: A question was brought up if the Ways and Means Committee should be reformed to coordinate fund-raising. Bill Sward volunteered to lead the formation of this committee. Jackie Yeo made a comment that we use our people hard and spread thin, pointing out that Bill was on four committees. A general discussion by the members followed. Jim Missell suggested that maybe each committee could be responsible for one fundraiser. It was decided that Bill Sward would be the Ways and Means Coordinator and at the council meeting other committees will come up with what they will do for a fundraiser. Rev Alice lead the members in thanking Bill for volunteering.

Suki Garrell made a motion to accept the reports as written, discussed and amended including the nominating report. Motion was seconded by Karen Keish. Vote was unanimous.

Suki Garrell made a motion to accept the slate of nominations. Motion was seconded by Kim Missell. Vote was unanimous.

Budget: Bill Hassman went over the proposed budget. The Trustees looked at each line item due to concerns with income. Key points included the sabbatical being taken out, a five hundred dollar increase for heating and a decrease in the budgeted amount for Christian Education. There is a need to raise \$24,000 through fundraising events in order to balance the budget.

Motion: Linda Sprague, to adopt the budget as written.

Seconded: Ruthanne Talamini

Vote: unanimous

#### Old Business:

Claire Richens brought up the Rummage and Tag Sale and questioned who would be responsible for running it this May. It was referred to Council.

Diane Hassman cautioned people to be careful doing dinners outside of the church family as we are not licensed by the Health Inspector.

Dorraine Parker led the membership in thanking Kim Kowalyshyn for stepping into the moderators role.

This was followed by a fifteen minute recess to allow the committees to select their chairperson. When the meeting was reconvened the following individuals will be chairs of the listed committees.

Trustees	Bill Gowdy and Jim Missell will co-chair
Diaconate	not designated
Christian Education	Myrna Gambino remains Chair until June 2005
Stewardship	not designated
Missions	Lorianne Sward
Nominating	Linda Sprague
Pastoral Relations	Kim Missell
Council Secretary	Ruthanne Talamini and Peg Ekenbarger will alternate

#### New Business:

Goal: The goals for this year were discussed and it was decided that meeting the budget, keeping present members and welcoming new members were the main goals.

Suki Garrell requested that committees let her know of their meeting dates and she would keep a rolling schedule of meeting dates for the church calendar. She reminded us that information for Keeping in Touch (KIT) was due the Sunday after the third Tuesday (Council meeting). Also to remember to watch dates in order to get information into KIT the month before the activity, such as Easter items. The members present thanked Suki for doing KIT.

Motion: Dorraine Parker, to adjourn the meeting.

Seconded: Jacob Kowalyshyn

Vote: unanimous

Meeting was closed with the Lord's Prayer at 2:37 p.m

Respectfully submitted,

Leslie Bourque, Clerk.

## **Pastor's Report**

The closing question for diaconate meetings, "What have we done well tonight?" is an appropriate question for that year end review we call an annual report. This year, the list of "done wells" is long indeed.

### Financially

A goodly number of fund raising projects have been done well – more than \$12,000 worth of done well. Most annual pledges have been 100% completed, and the barn and steeple fund has been more than 100% completed. The number of pledging units is up from last year by 9 and 12 pledges have been increased.

### Programatically

The church has gathered for worship regularly. Worship attendance seems stable with some increase. Christian Education continues to do well under the skilled leadership of Lorianne Sward, and our dedicated teaching staff. This year's Christmas Pageant was very well done with lots of good participation and the wonderful play written by Lauren Parker. The church has been welcoming of new special services such as the Service of Prayer In the Longest Night, Bring Your Own Lawn Chair at River's Edge, the Lenten Communion and Supper services. A confirmation program will begin at the end of January. The newsletter keeps getting better and better each month. And we are blessed by the talent and spirit that our organist Rebecca Dinan brings to the ministry of our congregation.

### Administratively

Several major projects are nearing completion. A significant revision of the constitution is almost ready for consideration by the congregation. The membership list has been reviewed by the diaconate and will result in several names proposed for the inactive list. The nominating committee is reporting a good willingness to serve among the membership. The search committee is elected and making excellent progress preparing the church profile.

### Physically

The trustees have made provision for snow removal and lawn cutting. Spotlights are now installed on the barn. The exterior lighting of the parish house and church has been modified to provide greater safety. New steps now lead out of the parking lot and from the parish house to the church level. New thermostats are installed in the church. A permanent sexton has been hired.

### Spiritually

We have laughed and rejoiced, mourned and grieved, prayed for and supported one another through all the life changes that a year can bring. We have given generously to special and regular missions. We have given away well over a ton of groceries to those in need in our community. We have welcomed new members to the church and bid adieu to those few who have moved away.

### What about the year that lies ahead?

Do it all over again only better. Practice hospitality. Move forward with the search. Keep the buildings and property in good repair. Welcome the stranger. Reach out to those in need. Teach the young. Preach the word in season and out. Keep the buildings warm in winter, cool in the summer. Practice hospitality. Comfort the brokenhearted. Pray for one another and the world around us. Continue to offer worship opportunities that welcome and nourish in spirit and soul. Pay the bills. And did I say, practice hospitality? These are the ways that we bring about the kingdom of God and proclaim the good news of our savior Jesus Christ.

Respectfully submitted,

The Rev. Alice L. O'Donovan,  
Interim Pastor

## **Church Council**

This past year council has accomplished many things. To begin with, in the beginning of the year we did an exercise to come up with a "Wish List" for our church. The list is as follows: 1. A cooperative, fun, & profitable fundraiser. 2. A fun social event. 3. Full slate. 4. Permanent organist & more choir members. 5. Maintain welcoming ethos. 6. Increase membership. 7. Increase attendance at worship. 8. Publicity opportunities. 9. Permanent sexton. At first these wishes seemed just that, only wishes. However, we did see most of these come true, maybe not exactly as we dreamed but they did happen.

This year council members and leaders attended a Leadership retreat on Appreciative Inquiry. This was a very enlightening experience. Also this past year we had new requirements from the Health Department to comply to. This



was due to the town change to a regional Health Inspector and the legal requirements for this. We were successful in addressing this and our fund raisers were not hindered by this change.

This year with the position of permanent organist/ music director filled we discharged the music committee of their obligations. We also presented a slate of members for a search committee to begin the process of finding a permanent pastor. This slate of individuals was accepted and has begun this important job.

In closing, this has been a very progressive year and I would like to thank all the council members for there dedication and time. Each of you has been supportive and extremely helpful in making this year a success.

Respectfully Submitted  
 Dorraine Parker  
 Moderator

**Church Clerk**

I have kept both the paper records and computer records updated. We finished up the year 2005 with a total active membership of 173 compared to 174 for the same time in 2004. The calculations are as follows:

Total Active Members as of December 31, 2004      174

A. Additions during the year:

1. Confirmation	0
2. Affirmation	0
3. Re-Affirmation	6
4. Re-instatement	0
<u>5. Transfers</u>	<u>0</u>
Total	6

B. Losses during the year:

1. Transfers	2
2. Moved to in-active by a vote	0
3. Deaths	3
<u>4. Withdrawal by request</u>	<u>2</u>
Total	7

Total Active Members as of December 31, 2005      173

There is one additional request for transfer of membership, the required form was sent to the receiving church but as of this date I have not been notified that the member has been received into the new church. This will bring our active membership to 172.

We had an average worship service attendance of 42.4 compared to 50.8 in 2004 and the Choir had an average of 5 members on the Sundays there was a choir, compared to 5.4 members in 2004.

Respectfully Submitted,  
 Lesley S. Bourque, Clerk

**Trustees**

A dedicated group of trustee members made some great accomplishments this year, while keeping a keen eye on the budget. Guided by members with years of experience, as well as our youngest Trustee member, many improvements were made to the church grounds with practically no expense to the church. Replacement of the stairs from the parish house to the church started off the year, followed by some energy conservation improvements, repairs to the boiler in the parish house, repairs to the driveway, installation of a new water filter in the parish house, a new sump pump, new steps leading from the lower lot, a phone line in fellowship hall, re-piping of the gas line for the stove and domestic water testing were all accomplished. Temporary repairs were made to the belfry following heavy rains in October, with more

permanent repairs planned. Trustees also sponsored the Goods and Services Auction, which raised over \$2600. Under the wise supervision of our Treasurer, Don Sanger, we are also happy to report the Barn & Steeple mortgage is paid in full. Thank you to all who have supported our work throughout the year. Your kind words of appreciation keep us all motivated! And special thanks to those who have helped at our spring and fall clean-up days, or have contributed either in time or talent throughout the year! We are blessed with many church mice who make our job easier. We look forward to making more improvements this upcoming year with your help.

Respectfully submitted,  
Jim Missell  
Chair

### **Diaconate**

The Diaconate met eleven times during the year, last meeting held July. Perspective new members were voted on and orientation night was held. October was new member Sunday. Rev. Alice was updated with status of folks needing pastoral care. A new list was made of folks not in attendance and cards were sent. This fall we performed a review of the membership list, in accordance with the requirements the constitution. Individuals qualified for removal to the inactive list. The calling tree has been reviewed and expanded regarding church cancellations and "very urgent" issues. Individuals must call Linda Sprague to be removed from the list. Acolyte duties were reviewed and posted. Its great to see new children serving as well as the seasoned veterans. Multiple bread World Communion Sunday was a well received. Greaves family bible returned and new bible dedication went well. Confirmation class is in the processing stage and was well received. Rev. Alice is the minister for this years confirmation class which will be held at church. Lilies were sold at Easter and poinsettias sold at Christmas and were placed in the sanctuary, in memory and in honor of loved ones and friends of the church. Two Christmas services were held one at 7:00 and one at 9:00pm. Rev. Alice administered the "service of prayer in the longest night".

The Board of Deacons recommends the names of the following active members be transferred to the inactive member list as they have been absent and non-contributing for at least two years. They have recently been contacted by mail and have not responded.

Noelle Borman	Vanessa Graham	Victoria Butler	Elizabeth Clark
Stephanie Clark	Stephen Clark	Heather Cramer	Mark Cramer
Melissa Cramer	Laura DaRos	Linda DaRos	Linda Demars
Kyle Doherty	Eric Dupont	Jeremy Dupont	Patricia Dupont
William Dupont	Stephanie Eakins	Donna Fish	Richard Fish
Andrew Greaves	Jason Joseph	James Kelly	Karen Kelly
Dora Laudenslager	Larry Laudenslager	Erin McNerny	Allison Reis
Amanda Potter	Bryce Potter	Eric Tahimini	Jenell Ward
Lee Ward	Paul Wentworth	Rebecca Wentworth	Darien Wert
Greg Wert	Erin Westhall	<del>Jonathan Westhall</del>	

Respectfully Submitted,  
Gibby Paixo  
Diaconate Chairperson

### **Board Of Christian Education**

Christian Education has a good year as far as promoting our theme of "Keeping The Children Interested". We tried to keep the children here involved so they would know they are important to the running of church affairs.

With the Youth Group we made plans to beautify the church grounds, in order to create a quiet sanctuary with benches and flowers. Even though we had a wet spring, our flower planting did occur between showers.

We had our "Eighth Grade and Up" Sunday School participate in the reading of the scriptures at church services. The Sunday School classes took turns hosting Coffee Hour.

There has been a new curriculum developed for the Sunday School lower grades.

We are very proud of Wayne Bourque, who has become a member of the Board of Trustees.

Your Christian Education Committee,  
 Myrna Gambino                      Lauren Parker  
 Judy Del Bene                      Debbie Rodriguez  
 Lorianne Sward, SS Superintendent

## **Sunday School**

## **Youth Group**

Noting that our year runs from Sept thru June we will do our best on reporting the end of last year and the beginning of this year. January brought us some time to catch our breath after a very busy Holiday season. In February we celebrated another successful Super Bowl Chili Fundraiser. March came and brought with it, our traditional lip smacking Corned Beef Dinner. In April we once again donated our time and service to prepare and serve a spaghetti dinner to raise money for the Stafford Scholarship fund. A few of our members volunteered a Sunday afternoon to organize the kitchen storage areas. Additionally, the youth group purchased and donated 2 new 40qt pots with lids to be used for future meals prepared at the church. We ended our year in June with a fantastic white-water rafting and camping trip. We headed out late afternoon on Friday, arrived at our destination, set up camp and enjoyed an evening of campfire and fellowship. The next morning we shared breakfast and had a quick dip in the campground pool. We then headed off to see some sights, such as the Bridge of Flowers and the Glacier Holes. Then we proceeded to the river. What a great time we had, fun was had by both the children and the adults. After our float down river, we regrouped inside to view a slide show of our adventure. We stopped for dinner on the way home, where we enjoyed laughing and reliving our experience. This was a trip guaranteed to make memories that will last a lifetime.

In September the Youth Group began their new year with 10 members; Wayne Bourque, Raymond Bourque, Sarah DelBene, Kali Keish, Kelly Kissane, Layne Nash, Lauren Parker, Kyle Parker, Katelyn Hatch and Mettie Ostrowski. We are happy to welcome Lisa Kissane as a co-leader. Our meetings will continue to be held on the 1<sup>st</sup> Sunday of every month.

October was a slow month. In November a few of our members helped Mrs. Sward load the Thanksgiving boxes into her car. At our December meeting we got together to create some handmade ornaments. We delivered these ornaments (and a few Christmas carols) to the residents Avery Park. Taking a break to warm up at Dunkin Donuts with some hot chocolate we were rewarded for our festive singing with a box of donut holes. We ended the evening with Pizza and fellowship at Bravo's Pizzeria.

These children can continue to be very proud of their contribution of time and service. It is the children that keep our hearts young and we'd like to thank all the parents that share their children with us.

With joyful hearts,  
 Gibbie Paixao, Karen Keish and Lisa Kissane

## **Stewardship Committee**

The Stewardship Committee, which consisted of Barbara Robinson, Kathy Ladr and Kim Missell met numerous times this past summer and fall. We agreed on a theme of "Thanksgiving and Giving", asking our members to ask themselves, what are we thankful for, and what makes us give. We reflected on what a small church can accomplish in our community and beyond. As she did for last year, Barbara Robinson generously offered not only to stuff all of the envelopes, but pay for the postage for this mailing as a gift to the church. (Thank you Barbara!). We held a Pasta Lunch as a Thank You to all who pledged on November 13<sup>th</sup>, and it proved to be a wonderful time of fellowship. Stewardship Sunday was held November 20<sup>th</sup>. The date was purposely "pulled back" a little this year as to not be so close to Christmas. Discussions were held within the group regarding changing Stewardship Sunday to a Sunday in June (after Easter) for the 2007 calendar year. Rev. Alice shared some experiences from other churches and Pastors who have had great success with this move. This possible change would have to be discussed with Don Sanger & Trustees, and would have to go as a recommendation to Council for a church vote. We would appreciate any input on this idea. Thank you to all who have contributed either in time, talent or treasure throughout the year!

As of January 2006 the following pledges were received:

General expenses:	35	\$39,814.00
Missions:	14	\$3,018.00

Respectfully submitted,  
Kim Missell  
Stewardship Committee

### **Missions Committee**

This year we have continued with many missions project that have been an old and/or growing tradition for West Stafford Church. First, the collection of can tabs for the Ronald McDonald House, the soup labels for Elon, and the monthly donations of non-perishable foods to Stafford Human Services. We also collected coats this fall to turn over to Stafford Human Services as well as 15 Thanksgiving including turkeys and 12 Christmas Baskets which included hams for the first time. Our Angel Tree once again was bursting with the gifts for 35 children and an assortment of hat, mitten, and scarves.

We had several special missions as well:

The collection of 60 Health Kits to help restore the on hand supply after the Tsunami

Tsunami Relief \$1080

One Great Hour of Sharing \$132

Lent \$344.50

Rainbow of Caring \$137

Katrina Relief \$1086

Disaster Relief (Earthquake) \$200.75

Christmas Fund \$344

The unfortunate loss of last years Christmas Baskets and Gifts sparked the idea of a Christmas in July food drive. From that initiative, Pastor Alice set forth a challenge to the congregation to collect 2005 pounds of non-perishable foods by Christmas. We met and exceed our goal by almost 100 lbs. Thanks go out to Myrna Gambino for delivering the food donations to Human Services.

Respectfully submitted,

John DeBene

Kim Missell

Lauren Parker

Lorianne Sward - Chair

### **The Pastoral Relations Committee**

It has certainly been a year full of change for the Pastoral Relations Committee. We started off the year still trying to help Reverend Alice get comfortable with us, and us with her, and now as the year has ended, it's hard to remember what it was like without her. Rev. Alice has been working hard with us to present ideas she brings from other churches, and her past experiences. We did not carry out an evaluation this year, as we wanted to focus on healing our church family, and taking a harder look at *what* and *whom* we should be evaluating on a regular basis. We tried to lay out some of the ground work for the Search Committee, which is now hard at work carrying out their very important task. We hope that they are blessed with wisdom and open hearts during their work, and send a special thank you to them for their commitment. Our committee had fun hosting two performances of "Take Note!", as well as a summertime ice cream social (perhaps a new tradition?).

Respectfully submitted,  
Kim Missell, Chairperson

### **Delegates**

No Report Presented

**Historian****Barn and Steeple**

See Treasurer's Report

**Auditors**

To be given at the Annual Meeting.

**Financial Secretary**

In 2005 we accomplished the following in pledges and contributions:

Pledges	30	Paid in Full	3
		Overpaid	17
		Underpaid	10

Other            21 Contributed but did not pledge

Respectfully submitted,  
Kenneth May, Financial Secretary

**Missionary Treasurer****2005**

Regular Missions Pledged	\$ 4,058.00
Total Amount Given	\$ 3,389.50

Total number of pledges	16
Paid in Full	2
Total pledges over	3
Total pledges under	11

**Special Missions:**

Katrina Relief	\$ 1,086.00
Tsunami Relief	1,080.00
Lent	344.50
Christmas Fund	344.00
Disaster Relief	200.75
Rainbow of Caring	137.00
One Great Hour of Sharing	132.00

Total for Special Missions	\$ 3,324.25
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Respectfully submitted,  
Ken May, Missionary Treasurer

**Treasurer****Receipts**

R1B	Funding of Sabbatical		0.00
R4	Pastor's Health care-Received from J. Wadsworth		7,374.10
R10	Miscellaneous		
	IRS Refund	147.49	
	Jean Barton Funeral	125.00	
	Barn Supplies	89.28	
	Excess Barn & Steeple Receipts	905.49	
	Other	346.80	
			1,614.06
R12B	Sunday School Offerings		727.56
R13A	Summer Conferences		
	Easter lily sale	190.00	
	Poinsettia sale	294.00	
	Transfer from escrow	395.50	
			879.50
R14A	Postage		25.00
R16	Maintenance		
	Insurance Settlement	3,375.41	
	Organ Repair Donation	4,000.00	
			7,375.41
R17	Music		0.00
R18	Fund Raising		
	Gowdy Dinner	750.00	
	Quilting Class	180.00	
	Raffle	198.00	
	Tupper ware Sale	759.68	
	Goods and Services Raffle and Auction	2,565.00	
	Spring Tag Sale	1,423.15	
	Chicken BBQ and Raffle	1,840.00	
	Fall Tag Sales	2,063.66	
	Flea Market	686.55	
	Calendar Sales	36.00	
	Concerts	634.50	
	Holly Bazaar	1,252.40	
		12,388.94	12,388.94
R19	Freewill		1,822.70
R20A	Transfer of Invested Funds		21,234.59

R20B	Transfer interest earned on parsonage proceeds		3,840.31
R22	Youth Group		
	Chili Sale	116.00	
	Corn Beef Dinner	649.00	
	Transfer from escrow	955.45	
			1,720.45
R26	Lighting of the Cross		249.00
R28	Pledges		28,134.00
R28A	Contributions		11,914.00
R29	Missions - Basic Support		3,445.50
R30	Special Missions		
	Tsunami Relief	1,080.00	
	One Great Hour of Sharing	476.25	
	Earth Quake Relief	200.75	
	Rainbow of Caring	137.00	
	Hurricane Relief	1,086.00	
	Christmas Fund	344.00	
			3,324.00
R31	Initial Offering	38.00	
	Barn Electrical Power	500.00	
			538.00
R32	Memorial Gifts		
	Carol Dwyer's Mother	200.00	
	Shirley Hatch	1,515.00	
	Jean Barton	370.00	
			2,085.00
R32A	Living Endowing Gifts		0.00
R38	Checking Account Interest		11.89
R-BSF	Barn/Steeple Fund		
	Giving in cash		6,103.00
R-MOS	Mission Outreach Support Fund		0.00
<b><u>Total Receipts</u></b>			<b>114,807.01</b>

**Disbursements**

D1	Minister's Salary		\$20,810.52
D1A	Guest Ministers (including mileage)		750.00
D2	Minister's Travel Allowance		2,500.00
D2A	Minister's Book/Study Allowance		602.88
D2B	Minister's Housing Allowance		12,000.00
D2C	Minister's Reimbursed Professional Expenses		129.00
D3	Minister's Annuity and Family Protection		7,662.50
D3A	Minister's Social Security		2,678.00
D4	Minister's Health Care		
	J. Wadsworth	7,374.10	
	A. O'Donovan	6,722.00	
			14,096.10
D5	Custodian		
	Contracted services		1,500.21
D5A	Secretary		0.00
D6	Church Utilities		
	Fuel oil	3,813.22	
	Electric	1,277.89	
	Telephone	296.26	
	Propane	45.00	
			5,432.37
D6A	Parish House Utilities		
	Fuel oil	1,776.65	
	Electric	503.80	
			2,280.45
D8	Insurance		
	Property and casualty premiums	2,012.00	
	Workman's compensation premiums	419.00	
			2,431.00
D9	Organist		
	Rebecca Dinan	1,737.31	
	Guest Organists	4,425.05	
	Employee Taxes	334.74	
			6,497.10
D10	Miscellaneous		27.00
D11	Per Capita Dues		
	Tolland Association	101.40	
	Connecticut Conference UCC	696.00	



			797.40
D12A	Christian Education		
	Sunday School curriculum	456.09	
	Other Supplies	55.90	
	Vacation Bible School	100.00	
	Conformation Retreat Reservations	495.00	
			1,106.99
D12B	Sunday School Funds		
	Transfer to Escrow	727.56	
			727.56
D13	Delegate Expenses		0.00
D13A	Summer Conferences		
	Silver Lake tuition and registration	720.00	
	Easter Lilies	65.00	
	Poinsettias	94.50	
			879.50
D14	Office Supplies		
	Copier supplies	177.98	
	General supplies	722.76	
			900.74
D14A	Postage		370.00
D15	Stewardship		178.94
D16B	Maintenance-Buildings		
	Copier service contract	489.00	
	Furnace maintenance	119.18	
	Electrical Supplies	164.86	
	Building Maintenance Materials	311.37	
	Fire Extinguisher Service	108.47	
	Keys	18.91	
	Organ Repair Downpayment	800.00	
	Organ Repair Escrow	3,200.00	
	Barn Electrical Escrow	500.00	
			5,711.79
D16G	Maintenance-Grounds		
	Supplies	91.84	
	Snow Shoveling	180.00	
	Plowing	265.20	
	Stair repair materials	684.74	
	Driveway repairs	209.53	
		1,431.31	
			1,431.31
D17	Music		
	Add for Organist	74.76	
	Copyright license	204.00	
	Sheet Music	24.00	
			302.76
D18	Fund Raising Expenses		
	Gowdy Dinner	110.00	

	Lenten Folders	208.56	
	Tupper ware Sale	553.32	
	Goods and Services Raffle and Auction	7.88	
	Chicken BBQ and Raffle	533.28	
	Fall Tag Sales	275.00	
	Concerts	50.00	
		1,738.04	1,798.44
D20A	Transfer to Invested Funds		0.00
D22	Youth Group		
	Donation To Lyons Club	100.00	
	New Pots for Church Kitchen	109.31	
	Chili Sale Expense	73.22	
	Corn Beef Dinner Expense	200.00	
	Raft Trip	862.00	
	Other activities	375.92	
			1,720.45
D23	Worship Supplies		
	General Supplies	211.20	
	These Days Subscription	178.50	
			389.70
D29	Missions - Basic Support		3,445.50
D30	Special Missions		
	Tsunami Relief	1,080.00	
	One Great Hour of Sharing	476.25	
	Earth Quake Relief	200.75	
	Rainbow of Caring	137.00	
	Hurricane Relief	1,086.00	
	Christmas Fund	344.00	
	Operation Fuel	24.00	
	Shipping Health Kits	57.00	
			3,405.00
D32	Memorial Gifts		
	Pulpit Bible	200.00	
	Transfer to Memorial escrow	1,885.00	
			2,085.00
D32A	Living Endowment		20.00
D37	Parish House Mortgage		4,035.80
D-BSF	Barn/Steeple Fund		
	Repayment on borrowing fm SSB #48000789	6,103.00	
			6,103.00
D-			
MOS	Mission Outreach Support Fund		
	Transfer to escrow		0.00
	<b><u>Total Disbursements</u></b>		<b>\$114,807.01</b>

## Summary

Total Receipts	114,807.01
Total Disbursements	-114,807.01
Net Operating Gain/(Loss)	0.00

## Checkbook Summary

Balance on hand 1/1/05	1,119.86
Plus - Receipts	114,807.01
Less - Disbursements	-114,807.01
Balance on hand 12/31/05	1,119.86

**Invested Funds Accounts**

**Living Endowment Funds** (Note: Only 90% of the interest may be disbursed. Principal and remaining interest must be reinvested. When a church member dies, \$10 must be added to this amount from the General Fund. This account includes \$3,926.18 in Trust Funds.)

## Premium Passbook Account SSB #48000789

Balance 12/31/04	443.74
Deposits	20.00
Interest earned in 2005	7.21
Balance 12/31/05	470.95
Principal	455.00
Accumulated Interest	15.95

## SSB CD#70003714 (2 year, matures 7/5/06, APY 3.15%)

Balance Forward	30,365.34
Deposits	0.00
Interest earned in 2005	684.72
Balance 12/31/05	31,050.06
Principal	17,197.67
Accumulated Interest	13,852.39

## Total Living endowment funds:

Principal	17,652.67
Accumulated Interest	13,868.34

## Other funds held in SSB #48000789

(These funds are in addition to the Living Endowment funds above)

Balance 1/1/05	22,831.07
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Less Living Endowment Funds	-470.95
Deposits	0.00
Transfers from General Fund - not incl. CCF or B/SF	-26,425.85
Transfers to General Fund - From SSB#70003546	14,985.13
Transfers To General Fund - Barn/Steeple Fd repayment	6,103.00
Transfers to General Fund	6,312.56
Transfers from General Fund - Barn/Steeple Fund Overpayment	-905.45
Interest earned in 2003	241.84
Balance 12/31/05	22,671.35
(Restricted funds in this account - \$15,541.30 - escrow)	

Account SSB #48000789 total 23,142.30

#### Fidelity Growth & Income Fund

Asset value 1/1/05	\$6,060
Dividends, capital gains and change in value in 2005	490.05
Asset value 12/31/05	\$6,550

#### Vanguard Total Stock Market Index Fund

Asset value 1/1/05	\$4,732
Dividends, capital gains and change in value in 2005	272.53
Asset value 12/31/05	\$5,004.42

#### Janus Fund

Asset value 1/1/05	\$2,978.92
Dividends, capital gains and change in value in 2005	\$118.53
Asset value 12/31/05	\$3,097.45

#### SSB CD#75001323 (5 year, matures 5/20/10 APY 4.35%)

Principal	\$39,292.95
Estimated accrued interest to 12/31/04	\$14,424.25
Estimated interest earned in 2005	\$2,875.96
Balance 12/31/05	\$56,593.16

(Restricted funds in this account -\$55361.57-principal of Marie Carlson estate)

#### SSB CD#70003546 (10 Month matures 10/08/046 APY 3.50%), opened 12/08/05

Principal	\$20,000.00
Estimated accrued interest to 12/31/04	\$0.00
Estimated interest earned in 2005	\$51.61
Estimated balance 12/31/03	\$20,051.61

(Restricted funds in this account -\$17,805.70 Escrow)

SSB CD#70009498(6 Month matures 06/08/046 APY 2.50%), opened 12/08/05

Principal	\$10,000.00
Estimated accrued interest to 12/31/04	\$0.00
Estimated interest earned in 2005	\$16.25
Estimated balance 12/31/05	\$10,016.25

Escrowed Funds in the above accounts include:

Organ Fund escrow*	\$16,290.70
Sabbatical escrow*	\$1,015.00
Mission Outreach Fund*	\$500.00
Memorial Gifts- Past	\$5,286.03
Memorial Gifts- Near Term	\$1,885.00
Youth Group escrow	\$1,984.05
Summer Conferences escrow	\$1,150.29
Sunday School Funds escrow	\$1,535.93
Organ Repair Fund	\$3,200.00
Barn Electrical Fund	\$500.00
Total escrowed funds	\$33,347.00

\* Escrow Funds IN CD SSB 70003546

Invested Funds Summary

Balance 1/1/05	\$165,299.10
Total restricted interest earned in 2005	\$69.19
Net unrestricted investment income earned in 2005	\$4,673.26
Interest on Parsonage Funds	(\$3,840.31)
Escrow and other operating funds transfers (net)	(\$16,272.98)
Capital Campaign and Barn/Steeple Fund transfers (net)	\$21,993.58
Other receipts	\$20.00
Balance 12/31/05	\$171,941.84
Restricted or escrowed funds	107,748.07
Unrestricted funds	64,193.77
Net Change in invested funds during 2005	\$6,642.74
Restricted or escrowed funds	4,250.58
Unrestricted funds	2,322.26

**Barn/Steeple Funds:**

Summary of Barn/Steeple Funds for 2005

Receipts	
Giving in cash	\$6,103.00
Disbursements	
Repay borrowing from SSB #48000789	\$5,197.55
Transfer to Operating Budget	\$905.45

\$6,103.00

Summary of Barn/Steeple Fund Loan from SSB #48000789 in 2005

Balance forward 12/31/04	\$4,800.00	
Giving in cash - 2005	(\$6,103.00)	
Interest accrued 12/31/05	\$397.55	
Transfer to Operating Budget	\$905.45	
Balance outstanding 12/31/05		\$0.00
Due to be repaid in full by 9/30/05.		

Consolidated Balance Sheet of Barn/Steeple Fund through 12/31/05

Receipts:

Giving in cash - 2001	\$5,325.00	
Giving in cash - 2002	\$3,121.00	
Giving in cash - 2003	\$2,470.00	
From Merrill Lynch # 86-04362	\$575.97	
Giving in cash - 2004	\$13,113.02	
Giving in cash - 2005	\$6,103.00	
Unaudited materials and...		
Net change in securities account assets	\$0.00	
Outstanding borrowing from SSB #48000789	\$0.00	
		\$30

Disbursements:

	\$15,445.00	
Administrative costs	\$42.16	
Interest on borrowing	\$1,365.38	
Transfer to Operating Budget	\$905.45	
		\$30,707.99

**Budget**

RECEIPTS		"05Budget	"05 Actual	"06 proposed
R1B	Funding of Sabbatical			\$0.00
R4	Health Ins./Medical Reimb.			\$0.00
R10	Miscellaneous	\$1,000.00	\$1,614.06	\$500.00
R12A	Christian Education	\$0.00	\$0.00	\$0.00
R12B	Sunday School Offerings	\$1,250.00	\$727.56	\$800.00
R13A	Summer Conferences	\$1,300.00	\$879.50	\$200.00
R14A	Postage	\$0.00	\$25.00	\$25.00
R15	Stewardship	\$0.00	\$0.00	\$0.00
R16	Maintenance	\$0.00	\$7,375.41	\$4,200.00
R17	Music	\$0.00	\$0.00	\$250.00
R18	Fund Raising	\$23,704.00	\$12,388.94	\$15,000.00
R19	Freewill	\$2,500.00	\$1,822.70	\$2,000.00
R20A	Transfer Invested Funds	\$9,593.00	\$21,234.59	\$17,897.00
R20B	Interest on Parsonage Funds	\$3,875.00	\$3,840.31	\$3,850.00
R22	Youth Group	\$0.00	\$1,720.45	\$750.00
R26	Lighting of the Cross	\$250.00	\$249.00	\$200.00
R28	Pledges	\$30,624.00	\$28,134.00	\$39,000.00
R28A	Contributions	\$17,500.00	\$11,914.00	\$8,000.00
R31	Special Offerings	\$50.00	\$538.00	\$50.00
R32	Memorial Gifts	\$0.00	\$2,085.00	\$0.00
R32A	Living Endowment Gifts	\$0.00	\$0.00	\$0.00
R34	Building Fund	\$0.00	\$0.00	\$0.00
R38	Checking Account Interest	\$12.00	\$11.89	\$12.00
R-CC	Capital Campaign	\$0.00	\$0.00	\$0.00
R-BSF	Barn/Steeple Fund	\$4,800.00	\$6,103.00	\$0.00
R-MOS	Mission Outreach Support Fnd	\$0.00	\$0.00	
	Subtotal Receipts	\$96,458.00	\$100,663.41	\$92,734.00

**BENEVOLENCE BUDGET**

R29	Basic Support	\$4,058.00	\$3,445.50	\$3,450.00
R30	Special Missions Gifts	\$800.00	\$3,324.00	\$800.00
	Total Receipts	\$101,316.00	\$107,432.91	\$96,984.00

DISBURSEMENTS		"05Budget	"05 Total	"06 proposed
D1	Pastors Compensation	\$55,728.00	\$53,104.90	\$55,728.00
D1A	Substitute Pastors	\$600.00	\$750.00	\$750.00
D1B	Funding of Sabbatical	\$0.00	\$0.00	\$0.00
D5	Custodial	\$1,500.00	\$1,500.21	\$1,500.00
D5A	Secretary	\$0.00	\$0.00	\$0.00
D6	Church Utilities	\$4,500.00	\$5,432.37	\$5,600.00
D6A	Parish House Utilities	\$2,100.00	\$2,280.45	\$2,500.00
D8	Insurance	\$2,500.00	\$2,431.00	\$2,921.00
D9	Organist	\$6,850.00	\$6,497.10	\$6,860.00
D10	Miscellaneous	\$2,000.00	\$27.00	\$100.00
D11	Conference Dues	\$550.00	\$797.40	\$250.00
D12A	Christian Education	\$1,500.00	\$1,106.99	\$1,400.00
D12B	Sunday School Offering Gifts	\$1,250.00	\$727.56	\$800.00
D13	Conference Delegate Expense	\$250.00	\$0.00	\$0.00

D13A	Summer Conferences	\$1,300.00	\$879.50	\$1,000.00
D14	Supplies	\$500.00	\$900.74	\$500.00
D14A	Postage	\$500.00	\$370.00	\$350.00
D15	Stewardship	\$500.00	\$178.94	\$175.00
D16B	Maintenance-Bldg/Equip	\$2,500.00	\$5,711.79	\$4,700.00
D16G	Maintenance-Grounds	\$1,500.00	\$1,431.31	\$1,500.00
D17	Music	\$850.00	\$302.76	\$100.00
D18	Fund Raising Expenses	\$1,000.00	\$1,798.44	\$1,500.00
D20A	Transfer to Invested Funds	\$0.00	\$0.00	\$0.00
D22	Youth Group	\$200.00	\$1,720.45	\$1,000.00
D23	Worship Supplies	\$200.00	\$389.70	\$250.00
D32	Memorial Gifts	\$0.00	\$2,085.00	\$0.00
D32A	Living Endowment	\$30.00	\$20.00	\$0.00
D34	Building Fund	\$0.00	\$0.00	\$0.00
D37	Parish House Mortgage	\$3,250.00	\$4,035.80	\$3,250.00
D-CC	Capital Campaign Expenses	\$0.00	\$0.00	\$0.00
D-BSF	Barn/Steeple Fund Expense	\$4,800.00	\$6,103.00	\$0.00
D-MOS	Mission Outreach Support Fnd	\$0.00	\$0.00	\$0.00
	Sub-total disbursements	\$96,458.00	\$100,582.41	\$92,734.00
<b>BENEVOLENCE BUDGET</b>				
D29	Basic Support	\$4,058.00	\$3,445.50	\$3,450.00
D30	Special Missions Gifts	\$800.00	\$3,405.00	\$800.00
	Total Disbursements	\$101,316.00	\$107,432.91	\$96,984.00



## Nominating Committee

Position	Candidate	Term Expires
Moderator	Dorraine Parker	1-Jan-07
Clerk	Leslie Bourque	1-Jan-07
Asst. Clerk	Suki Garrell	1-Jan-07
Treasurer	Don Sanger	1-Jan-07
Financial Secretary	Kenneth May	1-Jan-07
Asst. Fin Secretary	Claire Richens	1-Jan-07
Missionary Secretary	Kenneth May	1-Jan-07

Boards & Committees				
Name	Member	Term Expires	Member	Term Expires
Trustees	Jim Missell-Chair	1-Jan-07		1-Jan-08
	John Richens	1-Jan-07	Wayne Bourque	1-Jan-08
	Tom Hoeffle	1-Jan-07	Tony Deane	1-Jan-08
Diaconate	Ruthanne Talamini	1-Jan-07	Jacob Kaminski	1-Jan-08
	Carol Dwyer	1-Jan-07	Sue Fay	1-Jan-08
	Gordon Myott	1-Jan-07		1-Jan-08
	Linda Sprague	1-Jan-07		1-Jan-08
Deacon Emeritus	Jack Richens			
Deaconess Emeritus	Claire Richens			
Christian Education	Kim Missell	1-Jan-07	Jean Garrell	1-Jan-08
	Diane Hassman	1-Jan-07	Suki Garrell	1-Jan-08
	Kellie Fitzgerald	1-Jan-07		
Stewardship	Barbara Robinson	1-Jan-07	Janice Gowdy	1-Jan-08
	Sam Hatch	1-Jan-08		
	Lisa Ostrowski	1-Jan-08		
Missions	Kim Missell	1-Jan-07	Carol Dwyer	1-Jan-08
	Lauren Parker	1-Jan-07	Sheila Hoeffle	1-Jan-08
Missions: Ex-officio	Bruce Ekenbarger			
Nominating	Becky Nash	1-Jan-07	Jack Richens	1-Jan-08
	Peg Ekenbarger	1-Jan-07	Sue Fay	1-Jan-08
Auditors	John Leavitt	1-Jan-07		1-Jan-08
Delegates		1-Jan-07		1-Jan-07
Alternate Delegates		1-Jan-07		1-Jan-07
Youth Delegates		1-Jan-07		1-Jan-07
Historian	Bill Sward	1-Jan-07		
Church Council	Ruthanne Talamini	1-Jan-07	Myrna Gambino	1-Jan-07
	Linda Sprague	1-Jan-07	Florence Demars	1-Jan-07
Pastoral Relations	Bill Hassman	1-Jan-07	Janice Gowdy	1-Jan-08

	Jackie Yeo	1-Jan-07	Kathy Ladr	1-Jan-08
			Amy Deane	1-Jan-08
			Judy DelBene	1-Jan-08
Ways and Means	Myrna Gambino	1-Jan-07		1-Jan-07
				1-Jan-07