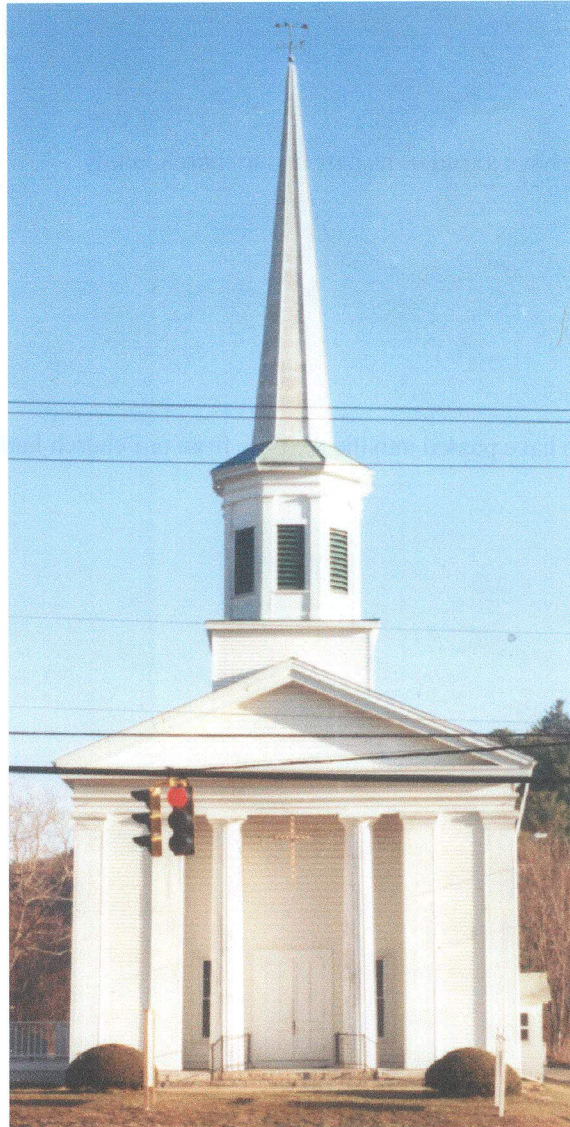


# 2002 Annual Year Book

Second Congregational Church of Stafford at West Stafford



Annual Meeting: January 26, 2003  
1:00 P. M.  
Fellowship Hall

Dedicated to the Ministry of Jesus Christ and to those whose love and labor have made this year a year of celebrations.

- we dedicate this report to those who have begun their life journey in the church:

Holly Burns  
Stephanie Clark  
Melissa Cramer  
Echo Piaxao

- we dedicate this report to those who have joined us as part of our church family:

Tom Hoefle

- we dedicate this report to those who have passed into the next life from our church family:

Bette Anderson  
Ann Carlson  
Emerson Davis  
Priscilla Fontaine

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The Second Congregational Church of Stafford  
Established in 1764  
West Stafford, Connecticut

481 West Stafford Road  
Stafford Springs, Conn. 06076  
Telephone (203) 684-2336

UNITED CHURCH OF CHRIST

January 14, 2003

The Annual Meeting of the Second Congregational Church of Stafford will be held on January 26, 2003, which is the fourth Sunday in January. This date is in compliance with Article XII, Section B, 1, b of the Constitution.

The Annual Meeting will convene at 1:00 P.M. to hear the reports of the officers, boards, committees and delegates; elect officers, boards, delegates, auditors and historian; act on the audit and budget; act on business and petitions legally presented; review work of the past year and recommend priorities for the coming year. No items other than those on the agenda may be acted upon at this meeting.

Signed,

Kim Kowalyshyn  
Clerk

Petitions

None presented.

## Agenda

### 1:00 P.M. Call to Order

- I. Reading of the Call
- II. Determination of Quorum
- III. Opening Worship
- IV. Determination of Voting Procedure
- V. Adoption of Minutes of the 2002 Annual Meeting
- VI. Adoption of Agenda and Rules of Procedure
- VII. Presentation of Annual Reports:
  - A. Pastor's Report
  - B. Church Council
  - C. Clerk
  - D. Trustees
  - E. Diaconate
  - F. Christian Education
    1. Christian Education
    2. Sunday School
    3. Youth Group
  - G. Stewardship Committee
  - H. Missions Committee
  - I. Ways & Means Committee
  - J. Pastoral Relations Committee
  - K. Music Committee
  - L. Delegates
  - M. Historian
  - N. Capital Funds Committee
  - O. Auditors
  - P. Financial Secretary
  - Q. Missionary Treasurer
  - R. Treasurer
- VIII. Nominating Committee
- IX. Election of Officers, Boards
- X. Adoption of 2003 Budget
- XI. Old Business

Recess - [Diaconate and Trustees will elect their officers if quorums are present. Church Council will elect a secretary, if a quorum is present.]

### XII. New Business

- A. Discussion and vote to establish a Sexual Abuse Policy.
- B. Discussion and vote to create a Mission Statement for Second Congregational Church.
- C. Discussion and vote to update our Church Goals.
- D. Discussion and vote to establish a new Contemporary Worship Service to be held on Saturday evenings once a month.

### XIII. Closing Worship

## Adjournment

## Rules Of Procedure

“Robert’s Rules of Order shall prevail at the Annual Meeting.”  
 Constitution of the West Stafford Church, Art. XII., Sect. B, Item 1h.

### From "Robert's Rules of Order":

- Following the Agenda: "If it is desired to transact business out of its order, it is necessary to suspend the rules, which can be done by a two-thirds vote."
- Conducting Business: "Before any subject is open to debate it is necessary, first, that a motion be made by a member who has obtained the floor; second, that it be seconded; and third, that it be stated by the moderator."
- Debate: "Each member has the right to speak twice on the same question ... but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor. Debate must be limited to the merits of the immediately pending questions."
- The Previous Question: "The form of this motion is, 'I move the previous question!'. As it cannot be debated or amended, it must be voted on immediately ... the effect of ordering the previous question is to close debate immediately, and to bring the assembly at once to a vote on the immediately pending question."
- General Consent: "Business can be expedited greatly by avoiding the formality of motions and voting in routine business and on questions of routine importance, the chair assuming general consent until someone objects."
- Voting by Ballot: "Where the by-laws do not require the vote to be by ballot, it can be so ordered by majority vote, or by general consent."
- Acceptance of Reports: "If the report contains only a statement of fact for the information of the assembly, the reporting member makes no motion its disposal, as there is no necessity for action on the report. But, if any action is taken, the proper motion, which should be made by someone else, is to accept the report, which has the effect of endorsing the report and making the assembly assume responsibility for it. If it is a financial report ... and when the auditing committee reports, this report should be accepted, which carries with it the endorsement of the financial report. If the report contains recommendations ... the proper motion is to adopt the recommendations."
- To Defer Action: (a) Postpone to a Certain Time. If it is desired to defer action upon a question till a particular time, the proper motion to make is "to postpone it to that time." (b) Lay on the Table. Instead of postponing a question to a particular time, it may be desired to lay it aside temporarily until some other question is disposed of, retaining the privilege of resuming its consideration at any time. The only way to accomplish this is to move that the question "lie on the table".

### Recommended by the Conference Parliamentarian:

- Amendments in Writing: Members proposing amendments to motions, resolutions, reports, or recommendations shall submit the amendments in writing to the clerk at the time the amendment is moved.

## Minutes of 2002 Annual Meeting

The meeting was called to order at 1:00 p.m. on January 27, 2002, and the Clerk read the Call to the Annual Meeting. There were 34 members present. We needed 21 members for a quorum.

Opening worship: Sue Leavitt conducted an opening worship reading 1 Corinthians, chapter 12, and with a Prayer.

Determination of voting procedure:

Motion: Ken May, that voting be conducted by a show of hands.

Seconded: Kay Myott

Vote: unanimous

Adoption of minutes:

Motion: Jack Richens, that the minutes be accepted as printed.

Seconded: Charles Bettinger

Vote: unanimous

Adoption of agenda:

Motion: Ken May, that the agenda be accepted as printed.

Seconded: Charles Bettinger

Vote: unanimous

Presentation of reports:

The writer of each report was given an opportunity to make comments or corrections to the printed report.

Motion: Kay Myott, that the section of the Diaconate Report where members are placed on the inactive list is moved to New Business.

Seconded: Ken May

Vote: unanimous

Don Sanger made corrections to the Capital Campaign Committee report on page 17 and 18. The additional cash pledges received during 2001 should be \$15,852.50 not \$15,142.50. Total receipts to date should be \$113,670.66 not \$112,854.00 and cash contributions to date should be \$5,325.00 not \$5,345.00. It was mentioned that more figures were wrong but no new figures were provided.

Don Sanger reported on behalf of the Auditors that the books have been audited and errors were found in the Financial Secretaries report with the Capital Campaign totals. These errors were corrected and all other books were found to be correct.

Motion: Charles Bettinger, to accept reports as printed and corrected.

Seconded: Gordon Myott

Vote: unanimous

Nomination Committee Report:

The following corrections were made to the nominating report:

Assistant Financial Secretary should be Claire Richens

Under Diaconate: Laurie Ann Sward's name should be spelt Lorianne

Under Stewardship: Ken May's name should be deleted

There should be 3 openings not 2+

Ruthanne Talimini's name should be spelt Talamini expiring 1 Jan 2003

Under Missions: Leslie Bourque & Linda Sprague should be deleted

Janet Lutzen should be added expiring 1 Jan 2003

There should be 2 openings not 3

Under Nominating: Myrna Gambino & Shirley Salsbury should be deleted and

Kay Myott & Lee Ann Sprague should be there instead

Under Auditors: Dorraine Parker should be added expiring 1 Jan 2003 and

Don Sanger should be added expiring 1 Jan 2004

There should be 1 opening not 2

Under Historian: Shirley Salsbury should be added

Under Pastoral Relations: There should be 3 openings not 3+

There was one change, Suki Garrell was added as a Delegate. There was a discussion about the need for a Sunday School Superintendent. Sue Leavitt suggested that we bring it to the Congregation and approve the new Superintendent at a Council meeting. Ed Parker will post a job description for Superintendent on the bulletin board and in Keeping in Touch.

It was mentioned that it would be okay if two people wanted to step up as Superintendent.

Motion: Charles Bettinger, to accept the slate of nominations, with additions.

Seconded: Suki Garrell

Vote: unanimous

Motion: Ken May, to accept Officers and Boards as printed.

Seconded: Shirley Salsbury

Vote: unanimous

Adoption of proposed budget:

John Leavitt reviewed the proposed budget and was asked why the Funding of Sabbatical was cut \$1,200.00 and why the Secretary's pay was cut \$1,566.67. John said that the Secretary's pay was cut because she works fewer hours and the Sabbatical fund was cut \$1,200.00 to save money. John Leavitt thought that the Trustees should not lower the budgeted amount for the sabbatical fund but that we should give the Trustees the power to cut it at a later time if needed. Suki Garrell wanted to make sure that cutting the Sabbatical fund doesn't become a yearly thing. Ross Kerr said that we could always put the money back into the Sabbatical fund if we have it at the end of the year and that we need to have faith in our Trustees to do what is best for the church. After all discussion Ross Kerr thanked John Leavitt for all his hard work as Treasurer.

Motion: Charles Bettinger, to accept the 2002 Budget.

Seconded: Gordon Myott

Vote: 33 votes in favor and 1 vote not in favor

Old Business:

No old business reported.

A ten-minute recess was taken.

Election of Officers, Board Chairpersons:

During recess the following chairpersons were elected:

Diaconate	Gordon Myott
Trustees	Ross Kerr
Capital Campaign	Don Sanger
Council Secretary	Darien Wert
Stewardship	Ruthanne Talamini
Missions	Linda May
Nominating	Kay Myott
Pastoral Relations	Myrna Gambino

New Business:

Motion: Ed Parker, to transfer responsibility for the nursery from the Board of Christian Education to the Board of Deacons.

Seconded: Gibbie Piaxao

Vote: 3 votes in favor, 30 votes not in favor and 1 abstained.

A discussion was held to decide if we should transfer responsibility for the nursery. Kim Kowalyshyn suggested that we make the Nursery Coordinator part of Nominating instead of passing the responsibility to the Deacons. Nancy Tripoli mentioned that the Methodist Church has the same paid babysitter every week. She also thinks that the responsibility should stay with Christian Education. Ed said that he believes that the nursery belongs with the Deacons because it is open all year round even when there is no Sunday School. Robin Davis suggested that we have four co-teachers with two teachers on and rotating on a weekly schedule. Ross Kerr mentioned that the problem is with getting people to help and that transferring the responsibility to another committee won't solve the problem. Kay Myott read the following from the Constitution: "The Board of Christian Education shall be responsible for the conduct of a well-rounded program of Christian Education for all ages in the Congregation".

Motion: Kay Myott, to end the discussion.

Seconded: Nancy Tripoli

Vote: unanimous

Motion: Kay Myott, to move the following active members, disregarding Barbara Passmore, Clifford Jenson & Lorraine Jenson to the in-active list:



Paula Brown  
 Adam Joseph  
 John Lamoureux  
 Lynda Schold  
 Robert Tupper  
 Catherine Ward

Paul Demars  
 Michelle LaBarre  
 Robin Lamoureux  
 Mary Supina  
 Tara Tupper

Allyson Diana  
 Stephen LaBarre  
 Richard Passmore  
 James Talamini  
 Robin Wadsworth

Seconded: Ken May

Vote: unanimous

Motion: Kay Myott, to create a Mentor Program for new members to be comprised of Volunteers from the congregation and to be administered by the Board of Deacons.

Seconded: Ken May

Vote: unanimous

Kay Myott gave an overview of what the Mentor Program is and it's objective. The objective is to help new members feel welcome in the church, encourage them to participate in church activities, service and to be an available layperson to answer questions about the church.

Motion: Charlie Bettinger, to adjourn the meeting.

Seconded: Bill Gowdy

Vote: unanimous

The meeting was closed with the Lords prayer. Meeting adjourned at 2:30 p.m.

Respectfully Submitted,  
 Kim Kowalyshyn, Clerk

### **Pastor's Report**

Statistical:

Worship: 58 Services

Avery Park – 11

Communion – 16

Ecumenical – 7

House blessings – 1

Memorial Graveside – 1

Weddings and Rehearsals – 2

Baptisms – 10

Communion for Teachers – 9

Funeral – 8

Maundy Thursday – 1

New Member Sunday – 1

Christmas Eve – 2

Evergreen – 12

Home Communion – 7

Memorial Day – 1

Sun Valley – 1

### Meetings

Church Body Meetings - 1

Ordinations - 2

Pre-funeral - 23

Clergy Consult - 38

Trustees - 9

Missions - 1

Second Cong. Annual Mtg. - 1

Acolyte Orientation - 1

Community - 33

Ecclesiastical Council – 3

Pre-marital – 6

Tolland Clergy – 9

Christian Ed. – 7

Ct. Conference Ann. Mtg. – 3 days

Pastoral Relations – 5

Youth Group – 2

Membership Inquiry Class – 1

Workshops - 1 day

Pre-Baptism - 10

Stafford Clergy - 15

Teachers - 3

Tolland Assoc. Semi Annual Mtg. - 2

Deacons - 9

Pre-membership - 2

Council - 10

Staff Interviews - 4

### Outreach and Teachings

Pastoral Visits to Sunday School - 3

House/Emergencies - 22 (does not include WSFD calls)

Communion Class – 2

Bible Studies – 26

Visits (set) - 193

Carolling - 1 evening

Part II Narrative

As I reflect on 2002, I must say this has been a most unique year for your pastor in some ways. The heavy pall of our national situation seems to weigh on us as a church family as it impacts us financially (with respect to our investments as a church, our employment as a people in the workplace and our benevolence), socially (as we reflect on members of our church who are in the military or have the potential to join), emotionally (with respect to the potential of more violence and injury as well as the possibility of war) and in our faith (as we wrestle with our credo to be peacemakers and we wonder where God's Providence is working in this tense global situation). As Pastor, I too have wrestled and continue to wrestle with all of this within my service to you. Indeed it has greatly broadened my personal prayer and devotional life/time to embrace a more global realm. I do continue to pray for our church family and our community as well as the global circumstance. It is one of the assurances of my faith that God's hand is active. This in itself grants me, and us, some solace, hope and peace.

I am very proud of the progress of finishing repairs to our facility. As we all know, the barn was beginning to crumble due to the foundation. We knew we were on a tight timetable to save the building and install a new foundation and cement floor, new drainage and retaining wall. Last winter when we did get snow it was a daily prayer that the extra weight on the roof would not overwhelm the foundation. Now we have a dry building, which we can use for years to come. The Trustees and especially the vigilance of its chair Ross Kerr are to be commended. Even more so it is a tribute to all that these latest projects were accomplished with extras almost on budget. As before in 2001, I give applause to the management trio of John Leavitt, Ross Kerr and Don Sanger as they kept tabs on income, investments, capital campaign giving and expenditures. We are in good hands amidst a tight and sometimes rocky economy. Indeed the large-scale renovations we have done over the past 9+ years which include the steeple and cupola, roof, windows, siding, the barn's new foundation, and the complete renovation of the parish house and landscape will result in lower costs of maintenance and repair due to greater efficiency. Down the road we must eventually reflect on the interior of the meetinghouse to discover how we can handle issues of handicap accessibility, bathrooms, the kitchen design, electrical, heat (?AC), and water infrastructure. A variety of ideas have been bandied about over the years but I hope at some point they and others can be properly pooled to give us a potential long-range view with everyone's input.

One particular area of difference this year from years past was my necessity to take time to recover from a series of surgeries. I must admit that for me personally that time was most frustrating. I remain grateful for the cards and letters, prayers and visits, and for the ongoing update on the events of the church. Not being able to join with you in worship or to visit with you made the time hard for me. It was a time of restriction I was not accustomed to and I'm sure, knowing myself, I will continue to test the limitations that remain.

In the area of outreach and teaching it has been a busy year. Weekday Bible Study has continued with some interruptions here and there due to scheduling, illness or weather. Once again our church members participated in the Relay for Life event as a means to support people impacted by the devastation of cancer. As in years before, I truly enjoyed my visits to the Sunday School. It always proves interesting and enriching to watch our youth learn and integrate their faith. Although some changes were made to the format of chapel and other extra-curricular activities, it seems to have smoothed the running of the Sunday School out even more. I remain happy when youth, who have gone off to college or to work, return to visit and decide to make worship at Second Congregational Church one of their choices amid many of a usually busy visit. I hope each one of you realizes how grateful I am. The Confirmation Class that began in the Fall of 2001, and in the shadow of the terrorist attack, finished their classes and projects in May, and after being examined by the Board of Deacons were welcomed as new members. Indeed they were a superb group of young women who have the potential of being solid members of our church. Perhaps one of them will become one of the youth delegates that are now a new part of our church's representation in the Connecticut Conference Annual Meeting and events. We said "Thank You" to Ed Parker, our outgoing Superintendent of Sunday School, whose long-term care for our children's faith and learning has become part of our legacy in the teaching ministry. In June, Robin Davis picked up the baton of leadership with equal fervor and love and has indeed continued to enrich the staff and program with her energy and devotion. Our children are blessed indeed. Extra events such as making Christmas ornaments to accompany caroling trips to Evergreen, or supplies for Domestic Abuse Shelters to name a few, help our children learn the hands-on value of service and care, and that it is a part of a life of faith in Christ whether young or not-so-young.

I offer very special thanks and applause to our youth group leaders over the past year: Sheila and Tom Hoefle plus

Gibbie Paixao in the Spring, and Gibbie and Karen Keish this Fall and Winter. We have a special group of young people who give great zest to their fellowship and to ours as a church family.

As I reflect on our mission outreach over the past year, the first thing that comes to mind is the food drive ending last June. It has become part of our ongoing legacy at this church. Our goal of over 3,000 pounds was almost met. It is unbelievable and awesome! I am further grateful because this generosity provided help for a huge number of people. In addition, although we did not formally collect coats for "Button Up CT", we still gave coats to people in need. Even more, some of our members continue to be involved at the Soup Kitchen and Free Thanksgiving Dinner downtown. I remain proud of the boxes of food put together for Christmas and Thanksgiving, as well as the angel tree for mittens, scarves and gifts to be distributed for children and needy in our community.

As we came to the anniversary of 9/11/2001, it was important to me to have the church open and available for people to use for prayer and reflection that day. The church bell was tolled at 8:52 AM to remember the anniversary of the tragedy. A few people did use the church during the course of the day. It seemed to be a moment still fresh in the hearts and souls of people within the church family as well as the community.

I do want to give extra thanks to Shirley Salisbury this year for her hard work as our historian. Her monthly historical notes in KIT reminded us of our rich history and long-time involvement in the community. As pastor I herald her interest and vivacity. Paralleling this, the archives cabinet was installed and filled with files and artifacts. This two-year project, headed by Roger Tellefsen and students at the Stafford High School Shop Class, presented us with a superb piece of furniture custom built for the task, which will serve us admirably for many years to come. It is a VAST improvement over the huge (and musty) CBT bank safe that once resided in the Parish House basement. Also a thank you to Ken May for making further copies of the Church History to sell as the last batch was sold out. The price remains at \$15 for anyone interested in our first 140 years.

In worship we continue to be enriched by our small but vibrant choir. The November Choir Festival, held at St. Edwards this year, showed the capabilities of our group. I continue to be amazed at Jim Tripoli's musical ability, joy and creativity. With input by the Deacons, we continue to work on and evolve the format of the prayer time and the process of communion, but all these remain as small adjustments. Our most capable board of Deacons, led by Chair Gordon Myott has been challenged this year more than most due to my various absences and other worship situations, but have gracefully taken it all in stride. I certainly commend them for their warmth exuded in the worship service as well as a superior sense of organization and clarity. Again I offer Kudos to the chair. Discussions began in November concerning a "contemporary service" of worship once a month. This may well be an endeavor for the New Year. I hope the conversations about this at the Annual Meeting will be fruitful. I was saddened that we did not have a pageant this year at Christmas, for in the past it has served as a bridge between the Sunday School and our worship service. I missed that special moment with our children. While I know there is a possibility of an Easter season event, I still do hope to have a pageant with our children next year.

This year has also been a milestone for me. This is my 20<sup>th</sup> year in ministry and half of it has been in your midst. I had challenged myself at the outset of my career to try to share 1000 sermons without repeating one. About three months ago that goal was met.

Administratively this has been a year of variables. I remained busy and the periods of times that I was not able to get to the church office were indeed frustrating. (Repeated "Bravo's" to the Deacons and Laity who helped out.) I am saddened that our church secretary did not work out, as I had hoped to better centralize the flow of information to make it more available to a wider audience. Complaints aside, she did grant me more time to be out and about in the parish. That position will have to be put on the back burner for the time being. Thanks to Kim Kowalyshyn and Linda May for taking on two of the tasks: bulletin and newsletter reproduction respectively.

I continue to be involved in the community ecumenically. Lenten and joint services of worship punctuate our church's involvement in our town's faith enhancement. Three disappointments were the lackluster interest in Vacation Bible School, the "Family Communion Breakfast" and Christmas Carolling in our community. In the second one I looked forward to finally seeing the hands of peace that everyone had marveled at during the prior spring. Locally, the fact that several of our sister churches are searching for pastoral leadership have detrimentally impacted our cooperative and interactive junctures. Currently in Stafford Protestant churches, only two churches have full-time leadership. The remaining parishes have either interim or part time pastors. I have hopes that these vacancies will be remedied in the upcoming year. This would therefore make planning and cooperation less difficult and haphazard.

I also represented you in the Connecticut Conference Associational Meetings. I enjoyed Suki Garrell's enthusiasm in her coverage of the Conference Annual Meeting. I was saddened we did not have a 2<sup>nd</sup> delegate to be with her, nor alternatives to represent us further. I continue to be involved within the community on several fronts. The free Thanksgiving Dinner was revived again this year. I had fun cooking for the crowd. Also I helped where needed in the W.S Fire

Department as chaplain. Illness and surgery curtailed my involvement in Baccalaureate this year, the first time in many years, but it couldn't be helped. Also, due to the redundancy to the HUSKY plan for children, it was decided by the Board of Directors to dissolve the Chestnut Hill Children's Fund, Inc. As chair for most of its existence, it was a difficult good bye for me. The process and closing paperwork for that continued on and off throughout the year.

It's good to be here in Stafford sharing ministry with you (y'all). I'm glad to see increased use of KIT as a vehicle to inform and direct our congregation and friends. (As always thanks to Jim and Nancy Tripoli for the creation and readying of KIT each month.) I am also gladdened to see the newsletters of our sister churches being examined for "tried and true" ideas which we might glean for our own operations, fundraising and mission work. I remain glad that we have gotten the lighted cross up and running. A number of folks have commented that it is a welcome sign and hallmark to their day and travels. Our fight with replacing bulbs continues though.

Now, at this point, I would generally review the "Goals" put forth a few years ago but since the review of these goals is now a part of the Annual Meeting agenda, that will best be done next year after a year of operation. I am glad these are part of the discussion as we look ahead over the next several years as a faith community.

My hope this year is for us to involve ourselves in outreach. I hope we will be able to go to Silver Lake and work on the cabins there. It's the type of hands-on mission work that encourages and enables us as a church family to be involved in the greater church family. Also as we reflect on the draft mission statement, I look forward to our input and discussion in the Annual Meeting so we can indeed put forth a statement that truly reflects who we feel we are and why we are as well. It must echo and embrace the whole church family's faith, service and polity.

Last year I offered two Scriptures for a two-year period as a theme for our church family's voyage together. These are:

Colossians 3:12-17:

*"As God's Chosen Ones, Holy and Beloved, clothe yourselves with compassion, kindness, humility, meekness and patience. Bear with one another, and if anyone has a complaint against another, forgive each other, just as the Lord has forgiven you, so you must forgive. Above all clothe yourselves with love which binds everything together in perfect harmony. And let the peace of Christ rule in your hearts to which indeed you were called in the one body. And be thankful. Let the word of Christ dwell in you richly; teach and admonish one another in all wisdom, and with gratitude in your hearts sing psalms, hymns and spiritual songs to God. And whatever you do in word or in deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through Him."*

Psalms 150:

*"Praise the Lord! Praise God in his sanctuary; praise him in his mighty firmament!  
Praise him for his mighty deeds; praise him according to his surpassing greatness!*

*Praise him with trumpet sound; praise him with lute and heart!  
Praise him with tambourine and dance; praise him with strings and pipe!  
Praise him with clanging cymbals; praise him with loud crashing cymbals!*

*Let everything that breathes praise the Lord!  
Praise the Lord!"*

I offer the theme: "Praising God in the Congregation."

As we minister together this year, may we indeed place our hands in God's hands and give him due trust and allegiance.

As I close my report this year, 2002, I do so in deep gratitude for all of you. Yes, I have touched only on highpoints amidst a fast-paced year. I thank you for your love, support, prayers and friendship. When I have erred, thank you to those who offer forgiveness.

May God bless this New Year.

Submitted Sincerely,  
Rev. Joseph A. C. Wadsworth III

**Church Council**

This has been an extremely busy year for the Church Council. Along with the regular business of the church, we have tackled several important issues in the life of the church.

The initial task was the establishment of a Mission Statement for our church. We are presenting this to the

congregation at the Annual Meeting for approval since we feel it is important for the church to have a sense of direction and a reason for our existence that is grounded in our Lord, Jesus Christ. We ask that each member carefully review the Mission Statement and feel free to discuss it prior to the vote.

In light of the situation of sexual abuse that became public this year, it was felt that now is a very important time for us to establish a sexual abuse policy for our congregation. A proposal is being sent to this annual meeting for adoption by the church body. The Council felt that it was imperative to have a policy in force before it was likely to be needed. Hopefully, it will never be needed.

A proposal was submitted to the Diaconate and returned to the Council concerning the establishment of a Contemporary Praise and Prayer Service. This proposed service will be held once a month, probably on a Saturday evening. The form of the service will include music performed by a wide variety of instruments with a great deal of congregational singing. The format will be quite different from a traditional Sunday morning service, focusing primarily on singing, praising God and prayer. There will be passages of Scripture read also. The service will be led by the laity with Sue Leavitt and Jim Tripoli organizing the format. The success of this service will be evaluated by the Diaconate at the end of a year, at which point it will be decided whether or not to continue with this form of worship service. It is hoped that this will be an opportunity for our church family to reach a young adult segment of our community that may be thirsting for the Lord.

Another big issue to be discussed at the Annual Meeting will be the Goals that will be presented by the Board of Trustees. Adoption of these goals will be an important step for our church to take as we continue our journey of faith.

A special thank you goes to all the members of the Church Council for their dedication and hard work this year. The growth of the church in Jesus Christ would not be possible without the focus of these individuals.

Respectfully submitted,  
Susan B. Leavitt, Moderator

#### Church Clerk

I have kept both the paper records and the computer records updated. We finished up the year 2002 with a total active membership of 193 compared to 211 for the same time in 2001. The calculations are as follows:

Total Active Members as of December 31, 2001		211
A. Additions during the year:		
1. Confirmation	4	
2. Affirmation	0	
3. Re-affirmation	1	
4. Re-instatement	0	
5. Transfers	0	
Total	5	
B. Losses during the year		
1. Transfers	3	
2. Moved to in-active	16	
3. Deaths	4	
4. Withdrawal	0	
Total	23	
Total Active Members as of December 31, 2002		193

We had an average worship service attendance of 56.6 compared to 60.9 in 2001 and the Choir had an average of 8.4 compared to 10.5 in 2001.

Respectfully Submitted,  
Kim Kowalyshyn, Clerk

## Trustees

It is very good to report that all renovation work on the barn has finally been completed. For the first time in a few years we as a Congregation do not have an active capital improvement project underway. With that having been said we must remain focused on meeting our commitments to the various programs we have had through maintaining our pledges to pay for these various programs through the next few years.

In the year 2002 we saw the barn rejuvenated so it looks better than it has for many years. At the same time, it should last for many additional years.

The Trustees eliminated the secretary's position early in the year, as the person hired for the part-time position was unable to meet her commitments. No additional interviews were conducted and the position has not been funded for 2003. Volunteers handle the weekly bulletins, KIT, etc.

As was the case last year, the Investment Committee did not meet during the year. Enough said on that!

The 2003 Budget as proposed by the Trustees reflects a small increase over the current year's budget and an approximate \$7,000 increase over this year's anticipated spending levels. The specific amounts can be seen in the Budget attached as part of the Annual Report and will be covered by the Treasurer's report.

As I wrap up three years on this Board, I reflect back on what the Congregation has accomplished over the last 8 to 10 years by way of improving or enhancing the facilities that make up our Church. We have all been called upon to assist in the funding of various large projects including Church siding and new windows, the purchase of the adjoining property for expansion, the restoration of the West wing of the Parish House, the overall remodeling of the complete building, the cleaning and repair of the steeple, and the improvements to the barn. We all should be proud of our facility and what it means to the wider Community and us. In the Goals section of this Annual Report you can see some of the things that still should be done. Various groups outside the Church utilize the facilities and this can and should be further expanded.

As we start the new year of 2003, we will be doing so with a new Treasurer. John Leavitt is stepping down after many years of service in this capacity. His dedication to keeping the financial records straight was one of the main reasons we have been able to accomplish so many things in the past. He has provided a great deal of assistance to the Trustees in general and the Chairperson specifically over these years. We offer John a hearty "Thank you and Well Done".

Respectfully submitted,  
Ross Kerr, Chair

## Diaconate

The Diaconate met ten times during the year, had no formal meetings for July and August.

We arranged for a supply pastor to cover for Rev. Joe's vacation and also for the time that he was unable to conduct service due to his surgery. We have not had a long-term absence before and it brought to light the need to formulate a policy on how we should deal with the matter. The Diaconate participated in discussions with the Council, Trustees, Treasurer, and Pastoral Relations to establish a policy.

Lilies were sold at Easter and poinsettias sold at Christmas and were placed in the sanctuary, in memory and in honor of loved ones, by members and friends of the church. The proceeds of the sales were donated to the campership fund. This year the Diaconate funded a scholarship for a young person who went beyond the call of duty as an Acolyte and helped the Diaconate prepare for service periodically. In addition we donated funds to Silver Lake Conference Center for the purpose providing cabins so that more children will be able to experience the joy of camp.

Two mailings of postcards, spring and fall, were made to people that we have not seen in church in awhile to let them know that we missed them and hope to see them in church again soon.

The mentor program that was approved at the last Annual Meeting was staffed and started. Seven families volunteered to serve as mentors and assignments have been made to three. We hope that the program will help the new families feel welcome and help them learn their way around the church and the church's activities.

In the spring we had the privilege of meeting with the four confirmands, Holly Burns, Melissa Cramer, Echo Paixo and Stephanie Clark. We enjoyed hearing about their projects and were impressed with the hard work they did to complete the course.

The procedure for conducting the intercessory prayer was visited several times during the year searching for a way to make the prayer meaningful and comfortable for the congregation and to keep the service reasonable in length. It was finally decided that the minister should continue to recognize those wanting to make requests. This has been implemented and

seems to be working fine.

The Acolyte program has been continued with fourteen children signing up for this school year. It was a pleasure to see some new children interested in serving. Training was completed and the children are doing a good job.

This fall we performed a review of the membership list, in accordance with the requirements the constitution, and found that four people; Dorothy Toney, Tanner Toney, Robert Hoffman and Elaine Hoffman, qualified for removal to the inactive list. Letters were sent advising them of the ending action and inviting them to communicate with us if they did not want to be placed on the inactive list. No responses have been received and the Diaconate recommends the names be placed on the inactive list.

The Council requested the Diaconate consider the request to start a contemporary service that was made by several members. The service is to be in addition to the present Sunday service. In December we invited the proponents to discuss the reason and concept of the service with the Diaconate. We discussed the benefits and possible negatives of the service and unanimously agreed that we should recommend to the Council that the idea should be presented at the annual meeting with the recommendation that we give the service a try for one year and if there is any real evidence seen that suggests it is causing a division of the church, the service would be discontinued.

Respectfully Submitted,  
Gordon B. Myott  
Diaconate Chairperson

1,34  
1,467.33

### **Board Of Christian Education**

The Board of Christian Education is off and running with the following members: Dorraine Parker, Leslie Bourque, Karen Keish and Gibbie Paixao serving as Chairperson.

On June 12, 2002 we celebrated Children's Sunday. Twelve Bibles were handed out. We started our year with forty children registered for Sunday School.

Many teachers are returning for the next school year and we are grateful for all their generous and faithful giving to our Sunday School children, but as always we are looking to recruit new teachers and substitutes. It has worked well to have a minimum of two teachers per class, so that one doesn't tend to become overwhelmed. It is always good to see the interaction with the children. The church is built on the foundation of the children - serving our children is as important as pledging or being a faithful attendee.

Chapel is still being held on the first Sunday of the month under the direction of Suki Garrell for all children in fifth grade or below. Children in the sixth grade and above remain in church for communion.

The Sunday School students once again made Christmas ornaments to pass out to the residents of Evergreen Health Care Center. On December 15 they passed out their ornaments and sang Christmas carols with the residents accompanied by Jim and Nancy Tripoli on the piano.

No Christmas Pageant was presented this year as we could not find someone to serve as director. This year our Nursery Coordinator is Jackie Yeo, who is doing a great job at keeping the nursery staffed. We appreciate all the work that is involved.

Youth Group is being ministered to by Gibbie Paixao and Karen Keish. At this time there are nine members and the group has been busy each month.

A trip to Rutland, MA to visit a living Nativity was planned by the Youth Group for December 14th, but due to the weather (ice and fog) it was canceled. Participation in this trip was open to the Sunday School children and the congregation. We hope we can make this trip next year.

Robin Davis will continue as Sunday School Superintendent for one more year.

Respectfully submitted,  
The Board of Christian Education  
Leslie Bourque                      Gibbie Paixao  
Karen Keish                         Dorraine Parker

### **Sunday School**

January - June

This was an interesting time period for me personally. The school year ended without a hitch. This was due to the hard work by the Sunday school staff. I believe that this ministry ranks very high on the list, and am proud to have been afforded the opportunity to serve our children. I continue to serve by teaching the 4<sup>th</sup>-5<sup>th</sup> grade class. Being and working with your children is the thing that keeps me going. Thanks for allowing me to serve them in the past and the future.

Ed Parker

June – December

On Rally Day in September we enrolled 39 Students. Four times during the year a mini teaching and encouragement segment is included in the Sunday School staff meeting. A bulletin board located in Fellowship Hall is devoted to displays that demonstrate the lessons the children are learning in their Sunday School classes. Each month a different class updates the bulletin board display. Each month the attendance award banner is presented to the class with the highest percentage attendance the preceding month. For the safety of our children a fire drill is conducted once a quarter to practice exiting the building in the event of an emergency.

In December, the Board of Christian Education organized a missions and stewardship project. The children made Christmas ornaments for the patients at Evergreen Health Care Center. Then most of the children, their parents, and the Board of Christian Education members when to Evergreen where the ornaments were passed out and the group sang Christmas carols to the patients under the leadership of Jim and Nancy Tripoli.

Here is our dedicated teaching staff:

Sunday School 2002-03

Teachers:

Pre-K	Joyce Tedford	Karen Kelly
K & 1 <sup>st</sup>	Beth B Bolieau	Ben Hassman
2 <sup>nd</sup> & 3 <sup>rd</sup>	Dorraine Parker	Leslie Bourque
4 <sup>th</sup> & 5 <sup>th</sup>	Joe Lorenzetti	Ed Parker
6 <sup>th</sup> & 7 <sup>th</sup>	Kim Kowalshyn	Tina Butler
8 <sup>th</sup> & up	Myrna Gambino	Bill Hassman

Substitute Teachers:

Pre-K	Karen Keish	
K & 1 <sup>st</sup>	Lisa Ostrowski	
2 <sup>nd</sup> & 3 <sup>rd</sup>	Lorianne Sward	
4 <sup>th</sup> & 5 <sup>th</sup>	Gibby Paixao	
6 <sup>th</sup> & 7 <sup>th</sup>	Holly Burns	Melissa Cramer
8 <sup>th</sup> & HS	Andy Greaves	

Staff:

Sunday School Treasurer:	Dorraine Parker
Chapel Director:	Suki Garrell
Nursery Coordinator:	Jackie Yeo
Sunday school Superintendent:	Robin Davis

In closing I would like to encourage parents to make a commitment to your children's faith journey. If you do not already take time each day to pray with your child or children, then start the year by taking the time to do so. With younger children you can read a good children's bible with interesting illustrations. Always remember the most important commandments:

*You shall love the Lord your God with all your heart, and with all your soul, and with all your mind (Matthew 22:37a)*

And

*You shall love your neighbor as yourself (Matthew 22:39a)*

God's Word tells us to love God first. We can do this by spending time in prayer, reading the bible, and being obedient to what we learn. We can share what we learn with our children and be faithful by raising our children to love



God and others.

In His service,  
Robin Davis  
Sunday School Superintendent

### Youth Group

Taking note that our year runs from Sept thru June we will do our best to report the end of last year and the beginning of this year. Gibbie and Sheila and the kids began January by holding a grinder sale. In March they served another scrumptious Corned Beef Dinner. Due to personal circumstances Sheila had to step aside and Gibbie completed the remainder of the year. A spring trip was made to Bigelow Hollow where we had a picnic and took a hike, accompanied by Jim Burns. Our last meeting was held in June when we went to see a movie, stroll the mall and had lunch at Chell's 50's Diner in Stafford.

In September the youth group began a new year with 9 members; Echo Paixao, Jessica Worthington, Layne Nash, Lauren Parker, Mettie Ostrowski, Ben Hassman, Greg Burns, Jake Kowalyshyn, Greg Burns and Wayne Bourque. It was decided that we would meet the 1<sup>st</sup> Sunday of every month.

We started the New Year off by helping with the Church's tag sale that was held on September 21<sup>st</sup>. The youth group crew assembled by the back pew. They assisted in different areas, some helping move items, some selling books, while others folded clothes and did whatever else they were needed to do. We had lunch at the tag sale then proceeded to Six-Flags Amusement Park for our Kick-off event (which had been decided at the end of last years meeting). On November 1<sup>st</sup> we had our annual Halloween party at Reverend Joe's. The kids all brought a dish, the youth group provided other treats and Reverend Joe made his delicious pizza. We had a couple of surprise guests, Kim Kowalyshyn and Bob Bourque who happened to be lurking in the bushes while we were out playing a few games. We also were surprised to see Ethel and Ester in from Miami. On November 3<sup>rd</sup> we tie-dyed t-shirts to make us appear as one and show our pride in our Church group when we are on outings and at events. We had our grinder sale on November 16<sup>th</sup>. Our profit will be used to purchase a large pot to help with the big dinners that are cooked and served here. The kids also helped fill food boxes the week of Thanksgiving. On December 14th we had to cancel a trip to visit a Living Nativity in Rutland, Mass. due to weather conditions, but we were able to accompany the Sunday school children to sing Christmas carols at Evergreen Health Center on December 15<sup>th</sup>. It was very heartwarming to watch the children interacting with the residents. We ended December with helping to fill food Boxes the week of Christmas. These parents can be very proud of their children's contribution of their time and service.

It is the children that keep our hearts young. We'd like to thank all the parents that share their children with us.

With joyful hearts,  
Gibbie Paixao  
Karen Keish

### Stewardship Committee

The Stewardship Committee tried a new approach this year. We tried one mailing and did not give an amount needed. Pledges were received on or before December 8 and dedicated to the Lord's work here at Second Congregational Church on that date.

As of December 31<sup>st</sup> the following pledges were received:

Local Church Expenses	46	\$44,638
Missions	19	\$6,191
Capital Campaign	4	\$424

We are thankful for the thoughtful giving each of you has offered for the year 2003.

Respectfully Submitted,  
Ruthanne Talamini, Lori Potter, Nancy Tripoli and John Richens

### Missions Committee

The Missions Committee had a full year working on the continued projects for the community and greater outreach. We collected offerings for The Church of Christ and Church World Services plus one special offering.

One Great Hour of Sharing	March 17, 2002
Relay for Life (special offering)	April 28, 2002
Tool of Hope (Blanket Sunday)	May 12, 2002
Neighbors in Need	September 23, 2002
Veteran's of the Cross	December 24, 2002

In addition to the collections our continued missions has benefited our community and neighbors. A delivery of 30 pounds of can tabs was made to the Ronald McDonald House in Springfield this summer. This mission helps to raise money for the home. The Campbell's Labels for Education program makes it possible for the Elon Home to buy a van for the children. Jean Barton helped to deliver the tabs and labels. This was her last year and the missions committee appreciated her many years of support and giving of her time.

Every third Sunday is designated Food Bank Sunday. We collected 2800 pounds from September 2001 to June 2002. The committee decided not to set any goals but will total the weight of the food collected for the year. During the past seven years Len and Fran Pollard graciously and faithfully brought our collected food to the Stafford Food Pantry. This was their last year. Myrna Gambino offered to continue on with this mission for us.

The holiday season was very busy for the committee. We provided food for twelve boxes each at Thanksgiving and Christmas. The committee thanks Charlie Bettinger for helping to purchase turkeys and the youth group for filling the boxes for both the holidays. There were thirty-two names placed on the Angel Tree which was loaded with much appreciated mittens, hats, scarves and slippers. We also collected gently used coats and jackets for the Stafford Family Services.

The Mission Committee would like to thank the members of the congregation who responded to the requests for money, time and talents. This allows us to reach out to those within our community and beyond.

Respectfully submitted,  
Missions Committee

Myrna Gambino  
Janice Lutzen

Betty May  
Linda May, Chair

### **The Pastoral Relations Committee**

The Pastoral Relations Committee met with Rev. Joe five times during this year. We revised and distributed a new ministry evaluation to the congregation which was made available in Keeping In touch.

After all the evaluations were returned to the committee we reviewed them with Rev. Joe and a summary was made of the results. The committee voted to recommend to the Trustees an increase in salary for Rev. Joe.

Respectfully submitted,

Tina Butler, Myrna Gambino, John Leavitt, Sue Leavitt, Kathy Ladr, and Norman Lutzen

### **Music Committee**

Customary duties of the Music Committee consist of overseeing the music budget, arranging for cleaning of the choir robes, and tuning the church piano.

Our adult choir, under the direction of organist James Tripoli, continues to enhance worship with weekly anthems and special services on Maundy Thursday and Christmas Eve. The Junior Choir sings special music several times concluding with Children's Sunday. We are blessed as a church family to have such dedicated participants whose love for music is as deep as their love for God.

The Music Committee is excited about the proposed Contemporary Worship Service. We will continue to support the Minister of Music and Contemporary Worship Team in all their musical endeavors.

Our hope for 2003 is that our music will heighten the worship experience and spread the word of God to all in song.

Respectfully submitted,  
Nancy Tripoli

### **Delegates**

The 135th annual meeting of the Connecticut Conference of the United Church of Christ was held October 18 through 21, 2002 at Hill Regional Career High School in New Haven, CT. Key highlights of the meeting included voting on resolutions, presentation and vote on the Conference budget, and revisions to the by-laws, as well as various presentations, reports, workshops, a youth service project, and collection of School kits for Afghan refugee children. The keynote speaker was Bernice Powell Jackson, Executive minister for the Justice and Witness Ministries of the United Church of Christ.

Four resolutions were brought before the delegation. (Two group A resolutions, which are resolutions submitted by the May deadline and distributed to Churches and Delegates in advance of the meeting, and two were group B resolutions, which are not submitted by the May deadline, but are considered to be of a compelling nature, and are considered after the A resolutions, and as time allotted for resolutions permit). The 'A' resolutions were:

- Advocating peace and reconciliation in the Korean Peninsula
- The Connecticut Conference, UCC, our churches and their relationships with the Boy Scouts of America

The 'B' resolutions were:

- Affirming peaceful Alternatives to war on Iraq.
- A call for prayer and dialogue

After much healthy discussion and debate, all four of the resolutions passed.

There was a vote on proposed bylaw changes, and the bylaws were amended in two significant areas.

- Regional ministry teams have now been permanently replaced with conference wide ministry teams. The associations will submit names for consideration in order to create a pool of candidates for the Conference Nominating Committee to fill vacancies. The nominating committee will ensure that various associations are included in membership of the board of directors by rotating among associations.
- In addition to the number of lay delegates for each church, there will also be one youth delegate, who shall be no more than 22 years old. This means that our church is now entitled to a total of three delegates: two lay delegates PLUS one youth delegate. The youth delegate will have full voice and vote at the annual meeting.

The Conference Budget of \$5,780,388 was voted and passed.

Many youth members from around the state participated in a community project that took place on Saturday. This is a great opportunity for young people to experience the joy of working together to do God's work, and there was much enthusiasm and camaraderie among the group. Perhaps next year, this would be a great activity for our own youth group.

In her opening remarks, conference minister Davida Foy Crabtree announced that in 2007, the UCC will be celebrating its 50th anniversary, and that year the 26th General Synod will be held at the new convention center in Hartford. This will be the first time that the Connecticut Conference has hosted this event. (She also noted that we will be heading into the 50th anniversaries of both Silver Lake and Andover Newton Theological Seminary.)

I would also like to mention that our church collected 9 school kits, plus some additional supplies to help educate Afghan refugee children, and donated \$90.00 to purchase desks and chairs. Many thanks to everyone who contributed. Many thanks also to everyone who offered commentary on the issues and proposed resolutions. It was both challenging and rewarding to serve as delegate on your behalf, and your input made the decisions much easier when it came down to the final votes. I will post copies of the bylaws, resolutions, and budget, along with a 'report on resolutions' which highlights what has been done so far with regard to the resolutions passed in 2001, on the bulletin board in fellowship hall. A detailed account of the annual meeting can also be found on the Conference Web site at [www.ctucc.org](http://www.ctucc.org). Thanks again for all your support.

Yours in Christ,  
Suki A. Garrell

### **Historian**

No report

**Capital Campaign Committee**

The Capitol Campaign Fund has received an additional \$2,983.33 in cash pledges during 2002. This brings the total pledges of cash and labor and material for this fund to \$154,519.33.

Capitol Campaign Fund cash receipt for 2002 were \$14,286.50. Total receipts for this fund to date (including Building Fund and labor and material contributions) are \$127,764.54.

The total pledges to the Barn and Steeple fund are \$29,162.00.

\$2721.00 in cash contributions were received in 2002, making the total received to date \$8,066.00.  
*+ 400.00*

Respectfully submitted,  
 Donald F. Sanger \_ Chair

*400 - from last year's books*

**Auditors**

To be given at the Annual Meeting.

**Financial Secretary**

In 2002 we accomplished the following in pledges and contributions:

Pledges	45	Paid in Full	16
		Overpaid	16
		Underpaid	<del>16</del> 163

Other 26 Contributed but did not pledge

Respectfully submitted,  
 Kenneth May, Financial Secretary

**Missionary Treasurer**

**2002**

Regular Missions Pledged	\$ 5,653.00
Total Amount Given	\$ 5,518.00
	<i>5,540.00</i>

Total number of pledges	20
Total pledges met	7
Total pledges over	7
Total pledges under	8

Special Missions:

Relay for Life	681.00
Veterans of the Cross	399.00
One Great Hour of Sharing	280.00
Blanket Fund	183.00
Neighbors In Need	163.00

Total for Special Missions \$ 1,706

**2001**

Regular Missions Pledged	\$ 3,671.00
Total Amount Given	\$ 5,381.00

## Special Missions:

NY Disaster	\$ 802.00
Relay for Life	715.00
India Earthquake	646.00
Veterans of the Cross	522.00
Blanket Fund	361.00
One Great Hour of Sharing	335.00
Neighbors In Need	237.00
Turkeys	<u>25.00</u>

Total for Special Missions

\$ 3,643

Respectfully submitted,  
Lee Kerr, Missionary Treasurer

## Treasurer's Report

Receipts

R4	Medical		
		Transfer from Health Care Escrow	3,084.31
R10	Miscellaneous		
		Estate of C. Benton	1,164.00
		Use of facilities	431.30
		Gifts toward Silver Lake cabin	150.00
		Not identified	24.00
			1,769.30
R12B	Sunday School Offerings		
		Offerings	989.30
R13A	Summer Conferences		
		Poinsettia sale	400.00
		Easter lily sale	330.00
			730.00
R14A	Postage		
		Gifts toward KIT postage	45.00
R16	Maintenancce		
		Allocation of Sam's Club refund	15.49
R17	Music		
		Donations to Organ Fund	2,695.00
R18	Fund Raising		
		Goods and Services Auction	3,717.00
		Bazaar	3,231.45
		Tag, Food and Rummage sales (2)	2,413.25
		Chicken BBQ	1,355.00
		Gowdy Dinner	750.00
		Sam's refund allocation	15.48
		History book	15.00
			11,497.18
R19	Freewill		2,574.85
R20A	Transfer of Invested Funds		3,281.36
R20B	Transfer interest earned on parsonage proceeds		3,780.61
R22	Youth Group		

	Corned Beef dinner	745.00	
	Grinder sales (2)	339.00	
	Transfer from escrow	219.00	
	Flower sale	72.00	
	Return of advance - 6 Flags	20.00	
			1,395.00
R26	Lighting of the Cross		330.00
R28	Pledges		47,666.80
	(not including salary give back of \$1,820.00)		
R28A	Contributions		9,812.01
R29	Missions - Basic Support		5,540.00
R30	Special Missions		
	Relay for Life	681.00	
	Veterans of the Cross	399.00	
	One Great Hour of Sharing	280.00	
	Blankets	183.00	
	Neighbors in Need	163.00	
			1,706.00
R31	Initial Offering		52.00
R32	Memorial Gifts		
	In memory of Bette Anderson	325.00	
	In memory of Emerson Davis	305.00	
	In memory of Ann Carlson	65.00	
			695.00
	(Memorial gifts directed to specific items were credited accordingly)		
R38	Checking Account Interest		71.56
R-CC	Capital Campaign Gifts		
	Giving in cash		14,286.50
R-BSF	Barn/Steeple Fund		
	Giving in Cash	3,121.00	
	Borrowed from SSB #48000789	12,324.00	
			15,445.00
	<b>Total Receipts</b>		<b>127,462.27</b>

**Disbursements**

D1	Minister's Salary		18,730.08
D1A	Guest Ministers (including mileage)		834.90
D1B	Transfer to Sabbatical Fund escrow		1,000.00
D2	Minister's Travel Allowance		2,654.63
D2A	Minister's Book/Study Allowance		287.90
D2B	Minister's Housing Allowance		9,625.02
D2C	Minister's Reimbursed Professional Expenses		6,864.29
D3	Minister's Annuity and Family Protection		3,969.72
D3A	Minister's Social Security		2,167.02
D4	Minister's Health Care		
	Health care premiums	7,937.20	
	Health expense reimbursements	3,084.31	
			11,021.51
D5	Custodian		
	Contracted services		1,483.33
D5A	Secretary		
	Salary	207.79	
	Payroll taxes	75.74	
			283.53
D6	Church Utilities		
	Fuel oil	1,587.51	
	Electric	721.11	
	Telephone	278.50	
	Propane	52.00	
			2,639.12
D6A	Parish House Utilities		
	Fuel oil	748.79	
	Electric	398.75	
			1,147.54



D8	Insurance		
	Property and casualty premiums	1,480.00	
	Workman's compensation premiums	415.00	
			1,895.00
D9	Organist		
	James Tripoli (net)	3,483.60	
	Susan Leavitt	285.00	
	Rai Buchan	95.00	
	Payroll taxes and withholding	828.92	
			4,692.52
D10	Miscellaneous		
	Transfer bequests from Estate of C.Benton	1,164.00	
	Transfer 1999 gift for barn restoration to BSF	400.00	
	<u>These Days (3 yrs)</u>	164.25	
	West Stafford Cemetery Assn - care of 2 lots	5.00	
			1,733.25
D11	Per Capita Dues		
	Connecticut Conference	422.00	
	Tolland Association	96.82	
			518.82
<del>D12A</del>	<del>Christian Education</del>		
	Sunday School curriculum	1,111.98	
	Confirmation class	247.40	
	Bibles for Children's Day	50.56	
	Pins	50.35	
	Teacher/student gifts	102.64	
	Ornaments for Evergreen	46.99	
	Bible Study materials	37.65	
	Cake for Children's Day	29.99	
			1,677.56
D12B	Sunday School Funds		
	Donation to Relay for Life	400.00	
	Donation to Hole in the Wall Gang Camp	250.00	
	Donation to Habitat for Humanity (Hartford)	250.00	
	Transfer to escrow	89.30	
			989.30
D13	Delegate Expenses		230.51
D13A	Summer Conferences		
	Campership	250.00	
	Easter Lilies	198.25	
	Poinsettias	190.00	

	Transfer to escrow	91.75	730.00
D14	Office Supplies		
	Copier supplies	218.66	
	Special bulletins	65.93	
	Baptismal Certificates	56.54	
	General office supplies	7.28	
			348.41
D14A	Postage		
	Newsletter	216.00	
	Pastor (incl. newsletter)	113.42	
	Treasurer	37.00	
			366.42
D15	Stewardship		0.00
D16	Maintenance		
	Barn painting	1,200.00	
	Lawn care	629.40	
	Snow removal	550.00	
	Sound system maintenance	529.98	
	Copier service contract	399.00	
	Office computer upgrade	304.22	
	Aggregate for driveway	247.47	
	Furnace maintenance	200.61	
	Cleaning supplies and paper goods	195.35	
	Fire extinguisher maintenance	188.05	
	Miscellaneous	45.45	
	Bulbs for cross	29.40	
	Sam's Club annual fee (part)	7.50	
			4,526.43
D17	Music		
	Transfer to Organ Fund escrow	2,695.00	
	Piano tuning	95.00	
	Copyright license	93.00	
	Choral music	289.01	
			3,172.01
D18	Fund Raising Expenses		
	Bazaar	611.94	
	Chicken BBQ	458.96	
	Gowdy dinner	145.98	
	Sam's Club annual fee (part)	7.50	
			1,224.38

D20A	Transfer to Invested Funds		0.00
D22	Youth Group		
	Six Flags outing advance	400.00	
	Grinder sales expenses	331.71	
	Movie outing	249.00	
	Halloween Party expenses	108.92	
	Other expenses	21.76	
	Transfer to escrow	483.61	
			1,595.00
D23	Worship Supplies		
	Communion cups		20.98
D29	Missions - Basic Support		5,540.00
D30	Special Missions		
	Relay for Life (American Cancer Society)	681.00	
	Veterans of the Cross	399.00	
	Blankets	183.00	
	One Great Hour of Sharing	280.00	
	Neighbors in Need	163.00	
	People to People (Amy Nowzari)	50.00	
	Operation Fuel	24.00	
			1,780.00
D32	Memorial Gifts		
	Transfer to Memorial escrow	390.00	
	Transfer to Living Endowment	305.00	
			695.00
D32A	Living Endowment		
	Deceased members (4) - Emerson Davis	10.00	
	Ann Carlson	10.00	
	Bette Anderson	10.00	
	Priscilla Fontaine	10.00	
			40.00
D37	Parish House Mortgage		3,246.59
D-CC	Capital Campaign		
	Repayment on borrowing fm SSB #48000789		14,286.50
D-BSF	Barn/Steeple Fund		
	Moulton Bros., Inc		15,445.00
	<b>Total Disbursements</b>		<b>127,462.27</b>

## Summary

Total Receipts	127,462.27
Total Disbursements	-127,462.27
Net Operating Gain/(Loss)	0.00

## Checkbook Summary

Balance on hand 1/1/02	1,119.86
Plus - Receipts	127,462.27
Less - Disbursements	-127,462.27
Balance on hand 12/31/02	1,119.86

Invested Funds Accounts

**Living Endowment Funds** (Note: Only 90% of the interest may be disbursed. Principal and remaining interest must be reinvested. When a church member dies, \$10 must be added to this amount from the General Fund. This account includes \$3,926.18 in Trust Funds.)

## Premium Passbook Account SSB #48000789

Balance 1/1/02	27,901.38
Deposits	345.00
Transfer to CD# 70003714	-28,226.65
Interest earned in 2002	325.27
Balance 12/31/02	345.00
Principal	345.00
Accumulated Interest	0.00

## SSB CD#70003714 (2 year, matures 7/5/03, APY 3.15%)

Balance Forward	0.00
Deposits	28,226.65
Interest earned in 2002	359.45
Balance 12/31/02	28,586.10
Principal	17,197.67
Accumulated Interest	11,388.43

Total Living endowment funds:	28,931.10
Principal	17,542.67
Accumulated Interest	11,388.43

## Other funds held in SSB #48000789

(These funds are in addition to the Living Endowment funds above)

Balance 1/1/02	39,637.32
Deposits	1,164.00
Transfers from General Fund - not incl. CCF or B/SF	4,749.66
Transfers from General Fund - Capital Campaign repayment	14,286.50
Transfers from General Fund - Barn/Steeple Fd repayment	0.00
Transfers to General Fund - not including Capital Campaign	-10,365.28
Transfers to General Fund - Capital Campaign borrowing	0.00
Transfers to General Fund - Barn/Steeple Fund borrowing	-12,324.00
Interest earned in 2002	777.39
Balance 12/31/02	37,925.59

(Restricted funds in this account - \$29,454.41 - escrow balance)

Account SSB #48000789 total 38,270.59

## Fidelity Growth &amp; Income Fund

Asset value 1/1/02	5,955.24
<del>Dividends, capital gains and change in value in 2002</del>	<del>-1,076.12</del>
Asset value 12/31/02	4,879.12

## Vanguard Total Stock Market Index Fund

Asset value 1/1/02	4,071.81
Dividends, capital gains and change in value in 2002	-802.94
Asset value 12/31/02	3,268.87

## Janus Fund

Asset value 1/1/02	2,982.55
Dividends, capital gains and change in value in 2002	-822.02
Asset value 12/31/02	2,160.53

## SSB CD#75001323 (5 year, matures 5/20/05, APY 7.00%)

Principal	39,292.95
Estimated accrued interest to 12/31/01	4,343.19
Estimated interest earned in 2002	3,053.13
Estimated balance 12/31/01	46,689.27

(Restricted funds in this account - \$46,689.27 - principal of Marie Carlson estate)

## SSB CD#70003546 (3 year, matures 12/1/04, APY 3.50%), opened 12/1/01

Principal	40,000.00
Estimated accrued interest to 12/31/01	114.66
Estimated interest earned in 2002	1,399.86
Estimated balance 12/31/02	41,514.52
(Restricted funds in this account - \$8,672.30 - principal of Marie Carlson estate)	

## Merrill Lynch #786-04362 - Capital Campaign and Barn/Steeple Fund Securities Account

Asset value 1/1/02	840.95
Dividends and change in investment value	-248.80
Commissions and fees	-100.00
Asset value 12/31/02	492.15

(Assets of this account not included in invested funds summary below,  
nor in Capital Campaign or Barn/Steeple Fund accounting until converted  
to cash and transferred to General Fund)

## Escrowed Funds in the above accounts include:

Sabbatical escrow	3,244.40
Organ Fund escrow	14,330.74
Pastor's Health Care Fund escrow	1,279.45
Memorial Funds escrow	3,988.27
Youth Group escrow	2,000.05
Sunday School Funds escrow	687.30
Summer Conferences escrow	2,555.93
Maintenance/Well escrow	1,368.27
Total escrowed funds	29,454.41

## Invested Funds Summary

Balance 1/1/02		164,299.10
Total restricted interest earned in 2002		68.47
Net unrestricted investment income earned in 2002		3,145.55
Interest on Parsonage Funds		-3,780.61
Escrow and other operating funds transfers (net)		-1,835.01
Capital Campaign and Barn/Steeple Fund transfers (net)		1,962.50
Other receipts		1,509.00
Balance 12/31/02		165,369.00
Restricted or escrowed funds	103,497.49	
Unrestricted funds	61,871.51	
Net Change in invested funds during 2002		1,069.90
Restricted or escrowed funds	2,431.79	
Unrestricted funds	-1,361.89	

**Capital Campaign and Barn/Steeple Funds:**

## Summary of Capital Campaign Funds for 2002

Receipts		
Giving in cash		14,286.50
Disbursements		
Repayment on borrowing from SSB #48000789		14,286.50

## Summary of Barn/Steeple Funds for 2002

Receipts			
Giving in cash	3,121.00		
Borrowed from SSB #48000789	12,324.00		
			15,445.00
Disbursements			
Moulton Bros, Inc.			15,445.00

## Summary of Capital Campaign Loan from SSB #48000789 in 2002:

Balance forward 12/31/01	28,279.39	
<del>Repaid 12/31/02</del>	<del>14,286.50</del>	
Interest accrued 12/31/02	565.59	
Balance outstanding 12/31/02		14,558.48
Due to be repaid in full by 1/31/04.		

## Summary of Barn/Steeple Fund Loan from SSB #48000789 in 2002:

Balance forward 12/31/01	7,727.66	
Borrowed 3/9/02	6,000.00	
Borrowed 12/31/02	6,324.00	
Interest accrued 12/31/01	254.55	
Balance outstanding 12/31/01		20,306.21
Due to be repaid in full by 9/30/05.		

**Consolidated Balance Sheet of Capital Campaign through 12/31/02:**

<u>Receipts:</u>	
Giving in cash - 1999	41,042.00
Giving in cash - 2000	20,077.50
Giving in cash - 2001	15,852.50
Giving in cash - 2002	14,286.50
Transferred from Building Fund - escrow	7,306.04
Gifts of Securities	10,200.00

Donated materials and services	19,000.00	
Net change in securities account assets	192.62	
Outstanding borrowing from SSB #48000789	14,558.48	
		142,515.64

Disbursements:

Moulton Bros., Inc	106,631.50	
Plumbing and heating materials	5,000.00	
GNC Home Improvement - siding	2,650.00	
Air Conditioners	1,010.00	
Septic system materials	800.00	
Furnishings and fixtures	1,567.56	
Other materials	297.92	
Value of donated materials and services	19,000.00	
Administrative costs	593.48	
Interest on borrowing	4,965.18	
		142,515.64

**Consolidated Balance Sheet of Barn/Steeple Fund through 12/31/02:**Receipts:

Giving in cash - 2001	5,325.00	
Giving in cash - 2002	3,121.00	
Gifts of Securities to date	0.00	
Donated materials and services	0.00	
Net change in securities account assets	0.00	
Outstanding borrowing from SSB #48000789	20,306.21	
		28,752.21

Disbursements:

Moulton Bros., Inc	15,445.00	
Shanley Associates	12,950.00	
Administrative costs	42.16	
Interest on borrowing	315.05	
		28,752.21



## 2003 Budget

RECEIPTS

<u>Category</u>	<u>2002 Budget</u>	<u>2002 Actual</u>	<u>2003 Proposed</u>	<u>Change</u>
Pledges	50,000.00	47,666.80	44,000.00	-6,000.00
Freewill	2,750.00	2,574.85	2,500.00	-250.00
Contributions	7,000.00	9,812.01	17,500.00	10,500.00
Fund Raising	11,500.00	11,497.18	11,000.00	-500.00
Cross	250.00	330.00	250.00	0.00
Christian Education	50.00	0.00	0.00	-50.00
Initial Offering	50.00	52.00	50.00	0.00
Misc. & Other	1,000.00	9,699.10	1,000.00	0.00
Checking Acct Int.	100.00	71.56	50.00	-50.00
From Invested Fds	12,786.97	3,281.36	11,050.73	-1,736.24
Int. on Parsonage Fds	3,780.61	3,780.61	3,875.00	94.39
Operating Subtotal	89,267.58	88,765.47	91,275.73	2,008.15
Sunday School Funds	1,250.00	989.30	1,250.00	0.00
<del>Summer Conferences</del>	<del>1,300.00</del>	<del>730.00</del>	<del>1,300.00</del>	<del>0.00</del>
Basic Missions	5,000.00	5,540.00	6,000.00	1,000.00
Special Missions	1,500.00	1,706.00	1,500.00	0.00
Capital Fund	15,000.00	14,286.50	13,000.00	-2,000.00
Barn/Steeple Fund	0.00	15,445.00	0.00	0.00
Totals	113,317.58	127,462.27	114,325.73	1,008.15

Note: Misc and Other receipts include miscellaneous, postage, organ fund, youth group, memorial gifts, living endowment gifts and any other receipts

## DISBURSEMENTS

<u>Category</u>	<u>2002 Budget</u>	<u>2002 Actual</u>	<u>2003 Proposed</u>	<u>Change</u>
Pastoral Compensation	53,000.00	55,320.17	55,300.00	2,300.00
Funding of Sabbatical	1,000.00	1,000.00	2,200.00	1,200.00
Substitute Preachers	500.00	834.90	600.00	100.00
Secretary	2,600.00	283.53	0.00	-2,600.00
Custodian	1,500.00	1,483.33	1,500.00	0.00
Church Utilities	4,000.00	2,639.12	4,000.00	0.00
Parish Utilities	1,600.00	1,147.54	1,600.00	0.00
Insurance	2,500.00	1,895.00	2,500.00	0.00
Parish House Loan	3,235.80	3,246.59	3,235.80	0.00
Organist	6,651.78	4,692.52	6,859.93	208.15
Youth Group	200.00	1,595.00	200.00	0.00
Miscellaneous & Other	1,000.00	1,733.25	2,000.00	1,000.00
Dues	550.00	518.82	550.00	0.00
Christian Education	2,900.00	1,677.56	2,900.00	0.00
Delegate Expenses	250.00	230.51	250.00	0.00
Supplies	1,000.00	348.41	500.00	-500.00
Postage	500.00	366.42	500.00	0.00
Stewardship	500.00	0.00	500.00	0.00
Maintenance - Bldg/Eqpn	3,200.00	3,099.56	2,500.00	-700.00
Maintenance -Grounds	***	1,426.87	1,500.00	1,500.00
Music	850.00	3,172.01	850.00	0.00
Fund Raising Expense	1,500.00	1,224.38	1,000.00	-500.00
Worship Supplies	200.00	20.98	200.00	0.00
Living Endowment	30.00	40.00	30.00	0.00
Transfer to Invested Fds.	0.00	0.00	0.00	0.00
Memorial Gifts	0.00	695.00	0.00	0.00
Subtotal	89,267.58	88,691.47	91,275.73	2,008.15
Sunday School Funds	1,250.00	989.30	1,250.00	0.00
Summer Conferences	1,300.00	730.00	1,300.00	0.00
Basic Missions	5,000.00	5,540.00	6,000.00	1,000.00
Special Missions	1,500.00	1,780.00	1,500.00	0.00
Capital Fund	15,000.00	14,286.50	13,000.00	-2,000.00
Barn/Steeple Fund	0.00	15,445.00	0.00	0.00
Totals	113,317.58	127,462.27	114,325.73	1,008.15

## Nominating Committee

### Officers

<u>Position</u>	<u>Qty</u>	<u>Term Expires</u>	<u>Candidates</u>
Moderator	1	1 Jan 2004	<u>Ross Kerr</u>
Clerk	1	1 Jan 2004	<u>Kim Kowalyshyn</u>
Ass't Clerk	1	1 Jan 2004	<u>Gordon Myott</u>
Treasurer	1	1 Jan 2004	<u>Donald Sanger</u>
Ass't Treasurer	1	1 Jan 2004	<u>Nancy Tripoli</u>
Financial Secretary	1	1 Jan 2004	<u>Kenneth May</u>
Ass't Fin Secretary	1	1 Jan 2004	<u>Claire Richens</u>
Missionary Secretary	1	1 Jan 2004	<u>Lee Kerr</u>

### Boards and Committees

<u>Name</u>	<u>Current Members</u>	<u>Term Expires</u>	<u># Openings</u>	<u>Candidate Names</u>	<u>Term Expires</u>
Trustees	Charlie Bettinger	1 Jan 2004	2	<u>Bill Gowdy</u> <u>Fred Borman</u>	1 Jan 2006 1 Jan 2006
	George Sprague	1 Jan 2004			
	Kay Myott	1 Jan 2005			
	Bill Hassman	1 Jan 2005			
Diaconate	Diane Hassman	1 Jan 2004	4	<u>Jackie Yeo</u> <u>Sue Leavitt</u> <u>John Leavitt</u> <u>Lisa May</u>	1 Jan 2005 1 Jan 2005 1 Jan 2005 1 Jan 2005
	<del>Linda Sprague</del>	<del>1 Jan 2004</del>			
	Sheila Hoefle	1 Jan 2004			
	Charlie Bettinger	1 Jan 2004			
Deacon Emeritus	Jack Richens				
Deaconess Emeritus	Claire Richens				
Christian Education	<del>Doraine Parker</del>	1 Jun 2004	2	<u>Myrna Gambino</u> <u>Debbie Rodriguez</u>	1 Jun 2005 1 Jun 2005
	Leslie Bourque	1 Jun 2004			
Stewardship	<del>Nancy Tripoli</del>		2	<u>Kay Myott</u> <u>Ruthanne Talamini</u>	1 Jan 2005 1 Jan 2005
	<del>Doraine Parker</del>	1 Jan 2004			
	<del>Leslie Bourque</del>	1 Jan 2004			
Missions	Linda May	1 Jan 2004	3	<u>John DelBene</u> <u>Lorianne Sward</u>	1 Jan 2005 1 Jan 2005 1 Jan 2005
	Betty May	1 Jan 2004			
Missions:ex Officio	Bruce Ekenbarger				
Nominating	Bill Gowdy	1 Jan 2004	2	<u>Becky Nash</u> <u>Ed Parker</u>	1 Jan 2005 1 Jan 2005
	Bruce Ladr	1 Jan 2004			
Auditors	<del>John Leavitt</del>	<del>2004</del>	2	<u>Bruce Ekenbarger</u> <u>John Leavitt</u>	1 Jan 2004 1 Jan 2004
	Bruce Ladr	2005			

**Nominating Committee (Con't)**

Delegates			2	_____	1 Jan 2004
				_____	1 Jan 2004
Alternate Delegates			2	_____	1 Jan 2004
				_____	1 Jan 2004
Historian			1	_____	1 Jan 2004
Church Council			4	<u>Janice Gowdy</u>	1 Jan 2004
				<u>Lori Potter</u>	1 Jan 2004
				<u>Claire Richens</u>	1 Jan 2004
				<u>Jerry Dwyer</u>	1 Jan 2004
Pastoral Relations	Norm Lutzen	1 Jan 2004	3	<u>Dorraine Parker</u>	1 Jan 2005
	Sue Leavitt	1 Jan 2004		<u>Jack Richens</u>	1 Jan 2005
	John Leavitt	1 Jan 2004		<u>Tom Hoefle</u>	1 Jan 2005

## GOALS FOR THE PERIOD 2003 THROUGH 2013

### Physical Plant

Install a new organ in the Sanctuary.

Install a sound system in the Sanctuary that will enhance our music ministry and pulpit ministry, provide aid for the hearing impaired, provide sound in Fellowship Hall, and provide sound to the Nursery.

Update the kitchen and rest rooms.

Purchase a new stove for the Kitchen.

Drill a new well to provide a better quality and quantity of water.

Update the wiring and plumbing in the Church building.

Provide handicap access to Fellowship Hall.

Replace the carpet in the Sanctuary and Narthex.

Replace the curtains in the Choir and Organ area and the curtain behind the cross.

Improve the traffic flow and pattern in the parking lots and driveways.

Determine parking lot needs and requirements.

### Staff and Administration

Have all boards and committees fully staffed for three years in succession.

### Outreach and Mission

Increase the support to the four denominational offerings and blanket and food collections by 15%.

Sponsor a missionary or a refugee family.

~~Have a congregational mission experience such as the participation in building new cabins at Silver Lake.~~

### Fellowship and Christian Education

Establish an Adult Sunday school program.

Have a total Church membership of at least 225.

Have a Sunday school registration of at least 90 children.

Plan and hold a 240<sup>th</sup> anniversary for the Church.

### Financial and Fundraising

Create a musical/choral recording for sale.

Support an annual budget for two successive years without impacting invested funds.

### Miscellaneous

Offer the use of our facilities for an outside pastoral counseling center as a mission to our community and wider area. No such place exists for some distance from Stafford.